

**CALDECOTE PARISH COUNCIL**

(District of South Cambridgeshire)

**NOTICE OF MEETING**  
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**NOTICE IS HEREBY GIVEN** that a Meeting of the Parish Council will be held in the Pavilion, Caldecote on Thursday 6<sup>th</sup> July 2017 at 8.00pm. Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

**Members of the public and press are cordially invited to be present.**

Signed 

Simon Crocker - Parish Clerk.

2<sup>nd</sup> July 2017

**PUBLIC ADDRESS TO THE COUNCIL** – The Public address is dealt with prior to the commencement of the meeting and doesn't form part of the formal business of the Council (or Committee). The purpose is to hear matters raised by members of the public or Councillors with a pecuniary interest on agenda items (3 mins each) – Members of the Council may not be permitted to respond, except to ask questions for the purposes of clarification. The address shall continue for a period of not more than 15 minutes (an additional 15 minutes shall be allowed in exceptional circumstances at the discretion of the Chairman)

**AGENDA**

1. **APOLOGIES FOR ABSENCE.**  
To receive and approve apologies.
2. **MINUTES OF LAST MEETING.**  
To approve as a correct record the minutes of the meeting of the Council meeting CPC17-18/M045 held on 8<sup>th</sup> June 2017.
3. **DECLARATIONS OF INTERESTS OR REQUESTS FOR DISPENSATION.**  
For items on the agenda.
4. **CHAIRMAN'S ANNOUNCEMENTS.**
5. **COUNCILLOR VACANCIES.**  
To consider a report from the Parish Clerk.
6. **STAFFING MATTERS.**  
To consider the employment of a Deputy Parish Clerk.
7. **PAVILION MATTERS.**  
To consider the installation of CCTV.
8. **CLLR TRAINING.**  
To consider the implementation of a Cllr training programme
9. **DISTRICT COUNCILLOR REPORTS. – For Information Only.**  
To receive reports from the District Councillor for Caldecote.
10. **COUNTY COUNCILLOR REPORTS. – For Information Only.**  
To receive reports from the County Councillor for Caldecote.

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*Any motion to briefly adjourn the meeting will be at the discretion of the Chairman. This short period (3mins) is to allow time for the public to ask questions or clarification or raise matters of concern, which may be considered by the Parish Council at a future meeting.*

*The public is respectfully reminded that it should not take part in discussion with the Parish Council at any other time during this meeting.*

Parish Clerk: Mr Simon Crocker, 24 Foxhollow, Great Cambourne, Cambridge CB23 5HW

Email: [parishclerk@caldecote.gov.uk](mailto:parishclerk@caldecote.gov.uk)

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**NOTICE OF MEETING****11. DRAINAGE MATTERS.**

To receive updates from the lead Cllr on Drainage.

**12. PLANNING MATTERS.****9.1** To receive reports from the lead Cllr on Planning and consider any necessary actions.**9.2** [S/2007/17/VC](#) – Application for removal or variation of condition 19 to planning permission [S/1847/16/FL](#) – Next to Casa-de-Foseta, St Neots Rd, Highfields Caldecote, CB3 8AY  
For – Mr Nelson O'Connor**9.3** [S/2007/17/VC](#) – Application for removal or variation of condition 15 to planning permission [S/1847/16/FL](#) – Next to Casa-de-Foseta, St Meots Road, Highfields Caldecote, Cambridge, CB3 8AY**13. FINANCE MATTERS.****12.1** To receive a report from the Parish Clerk on the Current Financial Position.**12.2** To receive the Schedule of payments and approve the payment of Bills.**12.3** To receive and approve the Parish Clerk's timesheets for April, May and June.**12.4** To receive and consider the Bank Reconciliations for May & June.**14. LEISURE AND AMENITIES MATTERS.**

To receive and consider reports from the Leisure &amp; Amenities Working Group and consider village maintenance matters.

**15. CORRESPONDENCE.**

Parish Clerk to report on any correspondence needing Council's attention (schedule herewith).

**16. QUESTIONS TO THE PARISH COUNCIL.**

To hear questions from members of the public and minute the answers. NOTE: Council is not permitted to make decisions on issues that are not on the agenda, but may add them to a future agenda if deemed necessary.

**17. COUNCILLORS REPORTS.**

To be added to the next agenda if necessary.

**18. DATES OF NEXT MEETINGS.**L&A Working Group – 13<sup>th</sup> July 2017.Full Council – 3<sup>rd</sup> August 2017 (only if urgent matters arise)L&A Working Group – 10<sup>th</sup> August 2017.Full Council – 7<sup>th</sup> Sept 2017.