

**CALDECOTE PARISH COUNCIL**

(District of South Cambridgeshire)

**NOTICE OF MEETING**

NOTICE IS HEREBY GIVEN that a Meeting of the Parish Council will be held in the Pavilion, Caldecote on Thursday 2<sup>nd</sup> November 2017 at 8.00pm. Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

*Members of the public and press are cordially invited to be present.*

Signed   
Simon Crocker - Parish Clerk.

26<sup>th</sup> Oct 2017**AGENDA**

1. **APOLOGIES FOR ABSENCE.**  
To receive and approve apologies.
2. **CHAIRMAN'S ANNOUNCEMENTS.**
3. **MINUTES OF LAST MEETING.**  
To approve as a correct record the minutes of the meeting of the Council meeting CPC17-18/M048 held on 5<sup>th</sup> Oct 2017.
4. **DECLARATIONS OF INTERESTS OR REQUESTS FOR DISPENSATION.**  
For items on the agenda.
5. **QUESTIONS TO THE PARISH COUNCIL.**  
To hear questions from members of the public and minute the answers. NOTE: Council is not permitted to make decisions on issues that are not on the agenda, but may add them to a future agenda if deemed necessary.
6. **BUDGET 2018 / 2019.**  
To consider calls for items to be included in next year's budget and discuss a first revision.
7. **CLERK'S REPORT.**  
To receive a report from the Parish Clerk on major activities in the preceding month.
8. **DRAINAGE MATTERS.**  
8.1 To consider correspondence from Cala Homes.  
8.2 To consider reports from the lead Cllr on Drainage matters.
9. **DISTRICT COUNCILLOR REPORTS. – For Information Only.**  
To receive reports from the District Councillor for Caldecote.
10. **COUNTY COUNCILLOR REPORTS. – For Information Only.**  
To receive reports from the County Councillor for Caldecote.
11. **INDEMNITY EXECUTION.**  
To consider resolving upon an indemnity execution in respect of planning application [S/1263/09](#).

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*Any motion to briefly adjourn the meeting will be at the discretion of the Chairman. This short period (3mins) is to allow time for the public to ask questions or clarification or raise matters of concern, which may be considered by the Parish Council at a future meeting.*

*The public is respectfully reminded that it should not take part in discussion with the Parish Council at any other time during this meeting.*

Parish Clerk: Mr Simon Crocker, 24 Foxhollow, Great Cambourne, Cambridge CB23 5HW

Email: [parishclerk@caldecote.gov.uk](mailto:parishclerk@caldecote.gov.uk)

## CALDECOTE PARISH COUNCIL

(District of South Cambridgeshire)

### NOTICE OF MEETING

#### 12. PLANNING MATTERS & APPLICATIONS.

12.1 To receive reports from the lead Cllr on planning matters.

12.2 [S/3617/17/FL](#) – Demolition of a tandem garage, replaced with a four bedroom detached dwelling with intergrated double garage – Land to rear of 32 West Drive.

For – Mr Jones

12.3 [S/3517/17/FL](#) - Demolition of existing bungalow and construction of 2 new single storey dwellings - 95 Highfields Rd.

For – Andy Sexton.

12.4 [S/3709/17/FL](#) – Various internal and external alterations (paraphrased) – The Old Rectory, Main St

For – Mr John Barker and Dr Catherine Hubbard

#### 13. FINANCE MATTERS.

13.1 To receive a report from the Parish Clerk on the Current Financial Position.

13.2 To receive the Schedule of payments and approve the payment of Bills.

13.3 To receive and approve staff timesheets.

13.4 To receive and approve the Bank Reconciliation.

#### 14. LEISURE AND AMENITIES MATTERS.

14.1 To receive and consider reports from the Leisure & Amenities Working Group.

14.2 To consider a report from the Parish Clerk on Pavilion maintenance.

#### 15. CORRESPONDENCE.

Parish Clerk to report on any correspondence needing Councils' attention (schedule herewith)

#### 16. COUNCILLORS REPORTS.

To be added to the next agenda if necessary.

#### 17. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

Exclusion of the press and the public.

**MOVE:** That in accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 and by reason of the confidential nature of the remainder of business, the Press and Public be excluded from the meeting.

#### 18. STAFFING MATTERS.

To consider a report from the Staffing Working Party.

#### 19. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

Re-admittance of the press and the public.

#### 20. DATES OF NEXT MEETINGS.

L&A Working Group: 9<sup>th</sup> Nov 2017 – if necessary.

Finance & Policy Committee: 16<sup>th</sup> Nov – if necessary.

Full Council: 7<sup>th</sup> Dec.