

CALDECOTE PARISH COUNCIL

(District of South Cambridgeshire)

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that a Meeting of the Parish Council will be held in the Pavilion, Caldecote on Thursday 1st March 2018 at 8.00pm. Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

Members of the public and press are cordially invited to be present.

Signed 
Simon Crocker - Parish Clerk.

25th Feb 2018**AGENDA**

- 1. APOLOGIES FOR ABSENCE.**
To receive and approve apologies.
- 2. CHAIRMAN'S ANNOUNCEMENTS.**
- 3. MINUTES OF LAST MEETING.**
To approve as a correct record the minutes of the meeting of the Council meeting CPC1718/M052 held on 1st February 2018.
- 4. DECLARATIONS OF INTERESTS OR REQUESTS FOR DISPENSATION.**
For items on the agenda.
- 5. QUESTIONS TO THE PARISH COUNCIL.**
To hear questions from members of the public and minute the answers. NOTE: Council is not permitted to make decisions on issues that are not on the agenda, but may add them to a future agenda if deemed necessary.
- 6. AUDIT 2017 / 2018.**
To consider correspondence from the Parish Clerk.
- 7. COUNCILLOR RESIGNATION.**
To receive a report from the Parish Clerk.
- 8. DRAINAGE MATTERS.**
To consider correspondence and reports.
- 9. DISTRICT COUNCILLOR REPORTS. – For Information Only.**
To receive reports from the District Councillor for Caldecote.
- 10. COUNTY COUNCILLOR REPORTS. – For Information Only.**
To receive reports from the County Councillor for Caldecote.
- 11. PLANNING MATTERS & APPLICATIONS.**
11.1 To receive any updates on S106 matters.
11.2 To consider Correspondence regarding proposed Car Park (Cala Homes).

Any motion to briefly adjourn the meeting will be at the discretion of the Chairman. This short period (3mins) is to allow time for the public to ask questions or clarification or raise matters of concern, which may be considered by the Parish Council at a future meeting.

The public is respectfully reminded that it should not take part in discussion with the Parish Council at any other time during this meeting.

Parish Clerk: Mr Simon Crocker, 24 Foxhollow, Great Cambourne, Cambridge CB23 5HW Email:

parishclerk@caldecote.gov.uk

CPC17-18/M053

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11.3 To consider correspondence from South Cambs District Council regarding the proposed development on Bourn Airfield.

11.4 [S/0506/18/OL](#) - Outline planning permission for the construction of up to 6 dwellings following demolition of the existing house with all matters reserved. Leylands, Highfields Road, Highfields Caldecote, Caldecote, CB23 7NX.

For – M Burgess

12. FINANCE MATTERS.

12.1 To receive a report from the Parish Clerk on the Current Financial Position.

12.2 To receive the Schedule of payments and approve the payment of Bills.

12.3 To receive and approve staff timesheets.

12.4 To receive and approve the Bank Reconciliation.

13. LEISURE AND AMENITIES MATTERS.

To consider updates and reports.

14. CORRESPONDENCE.

To consider correspondence from South Cambs District Council.

15. COUNCILLORS REPORTS.

To be added to the next agenda if necessary.

16. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

Exclusion of the press and the public.

MOVE: That in accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 and by reason of the confidential nature of the remainder of business, the Press and Public be excluded from the meeting.

17. STAFFING MATTERS.

To consider recruiting a new Parish Clerk and Responsible Financial Officer.

18. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

Re-admittance of the press and the public.

19. DATES OF NEXT MEETINGS.

L&A Working Group: 15th March 2018.

Finance & Policy Committee: 22nd March 2018 (if needed) Full

Council: 5th April 2018.

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