

CALDECOTE PARISH COUNCIL

(District of South Cambridgeshire)

There will be a Meeting of Caldecote Parish Council in the Pavilion, Caldecote on Thursday 6th September 2018 at 8pm for the purpose of transacting the following business.

Members of the Council are summoned to attend. Members of the Public and Press are welcomed and invited to address the Council at the Open Forum.

AGENDA

1. Apologies for Absence
2. Chairman's Announcements
3. Members Declarations of Interests or Requests for Dispensation
4. To approve and sign the Minutes of the Meeting of 5th July 2018
5. Outstanding Actions & Matters to be reported from these Minutes
6. Open Forum for Public Participation
7. To consider Co-option of a new Parish Councillor with possible signing of:
 - a. Declaration of Acceptance of Office form
 - b. Register of Financial Interests form
8. Drainage Matters
9. Village Design Statement
10. Emergency Planning
11. District Councillor's Report
12. County Councillor's Report
13. Planning Applications & Decisions:

For Information Only:

13.1 Proposal: Discharge of Conditions 3 (Plot 1 Materials) & 4 (Plot 2 Materials) of Planning Permission [S/0500/17/FL](#)

Location: Southwind, Plots 1 & 2 Highfields Road, Caldecote CB23 7NX

[S/3017/18/DC](#) Applicant: Mr D J Baldwin

Applications Withdrawn:

13.2 Proposal: Discharge of conditions 3 (Construction Management plan), 4 (Hard and soft landscaping), 6 (Boundary treatment) and 8 (Materials) of planning permission [S/3517/17/FL](#)

Location: 95, Highfields Road, Highfields Caldecote CB23 7NX

13.3 Proposal: Non Material Amendment of Planning Permission

[S/3517/17/FL](#)

Location: 95, Highfields Road, Highfields Caldecote CB23 7NX

Applicant: Mr A Sexton

14. Finance Matters:
 - 14.1 To receive a report on the Current Financial Position
 - 14.2 To receive staff timesheets
 - 14.3 To receive the schedule of payments & approve the payment of Bills
 - 14.4 To receive & approve the Bank Reconciliation
 - 14.5 To receive & approve new Insurance quotation

14.6 To consider a Grant request from Cambridge Search & Rescue

14.7 To consider the appointment of a new internal auditor for 2019

15. Leisure & Amenities Matters:

15.1 Reports from the Leisure & Amenities Working Group

15.2 To consider consultation & playground designs for Furlong Way Park

15.3 To consider and approve amended Grass Cutting Contract

15.4 To consider quotations for grounds works

15.5 To consider quotations for replacing two Noticeboards

15.6 To consider storage container relocation request by the Cricket Club

15.7 To consider and approve Pavilion and sports pitch hiring agreement, schedule of rates, conditions of hire and privacy notice.

15.8 To consider a key audit and replacement of locks.

15.9 To consider a list of maintenance issues: employment of a handyman for outstanding small items and tendering for quotes for larger outstanding maintenance items.

15.10 To consider a maintenance budget for items that will need fixing/replacing.

15.11 To consider a regular article from the PC in the Caldecote Journal.

15.12 To consider a template asking residents to cut back greenery overhanging footpaths.

15.13 To receive a report from Cllr Field about the summer activities held for village youth and to consider activities going forward.

15.14 To consider splitting out the work of the L&A working group.

15.15 To consider performance of regular maintenance checks at the Pavilion.

15.16 To consider how rubbish and recyclable items are dealt with at the Pavilion.

15.17 To consider splitting the L&A Working Group and forming additional working groups.

16. Committee Membership:

To consider and review committee membership.

17. Correspondence:

To receive & consider residents' correspondence

18. Councillors' Reports

19. Public bodies (admission to meetings) act 1960.

Exclusion of the press and the public.

MOVE: That in accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 and by reason of the confidential nature of the remainder of business, the Press and Public be excluded from the meeting.

20. Staffing matters.

21. Public bodies (admission to meetings) act 1960.

Re-admittance of the press and the public.

22. Dates of the next meetings:

L&A Working Group 20th September 2018

Full Council 4th October 2018

Signed:

Frances Laville – Parish Clerk/RFO

3rd September 2018