

CALDECOTE PARISH COUNCIL
(District of South Cambridgeshire)

To all members of the Council

You are hereby summoned to attend an online meeting of Caldecote parish Council for the purpose of transacting the following business.

Details of connection: Zoom – Meeting ID: 889 3638 8207 – Password: 083098

Thursday 7th May 2020 at 7.00pm (note time)

AGENDA

1. **Public open forum.** There is no public forum.

2. **Apologies for Absence:**

3. **Members declarations of pecuniary or non-pecuniary interests.**

4. **Annual Meeting of the Council:** The Annual Meeting of the Council would normally take place at this meeting. However, due to the Coronavirus Covid-19, Local Authorities and Crime Panels (2020 No32). Note 7.3 of the memorandum states *“At the annual meeting of the council, the first order of business is the appointment of office holders. As local authorities are not required to hold annual meetings under these regulations, current appointments will continue until the next annual meeting of the authority (2021)”*

I have spoken to Councillor Mrs Cartwright; she has indicated that she is willing to remain as Chairman of the Council until the annual meeting in 2021.

5. **Annual Parish Meeting.** Caldecote Parish Council would normally hold an Annual Parish Meeting on the same night as the Annual Council Meeting. However, as the same guidance applies and in discussion with the Chairman, this meeting will also not take place.

6. **Chairman’s Announcements.**

7. To receive and sign the minutes – there are no minutes, unsigned minutes will be signed by the Chairman at a future meeting.

8. Report from District Councillor

9. Report from County Councillor

10. Planning Applications: -

- [20/01544/FUL](#): Erection Of 6No Flats in a 2-storey detached building – resubmission of S/2677/19/FL. Plat 4, Westside Sat. Neots Road, Caldecote.
- [20/01764/FUL](#) – Demolition of existing dwelling and erection of detached dwelling and double garage. At: Leylands, Highfields Road, Highfields Caldecote.

11. Financial Report.

- Summary of receipts and payments
- Bank Reconciliation
- Accounts for payment

12. Reporting of Annual Accounts 2019/2020
13. To appoint Robert Frederick Mandley ACA as internal auditor for 2019/2020 accounts.
14. Leisure and Amenities reports
15. Local Highways Improvement Grant (LHI) bid to CCC Highways 2020
16. Coronavirus Covid-19: Emergency actions update.
17. Post Covid-19 thank you celebration
18. Correspondence
19. Clerks Report – Caldecote Journal.
20. Councillors report
21. Draft Emergency Plan
22. Date and time of the next meeting: **Thursday 4th June 2020 at 8pm in the Pavilion**

Alan Melton
Clerk to the Council
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Revised 6th May 2020