

CALDECOTE PARISH COUNCIL

(District of South Cambridgeshire)

MINUTES

A meeting of this Council was held at the Sports Pavilion, Caldecote On Thursday 1st March 2018.

Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <http://caldecote.gov.uk> or upon request to the Parish Clerk.

Present:

Cllr J Lang (Chairman)
Cllr H Cartwright
Cllr P Field

Cllr J Barker
Cllr T Hawkins
Cllr S Barker

Absent: Cllr C Edwards

In Attendance: Mr Simon Crocker – Parish Clerk and Mrs Katy Reeves – Deputy Parish Clerk. 2 members of the public were in attendance for the meeting.

1. APOLOGIES FOR ABSENCE.

Apologies were received from Cllr P Claridge.

It was:

RESOLVED that the apologies be received and approved.

2. CHAIRMAN'S ANNOUNCEMENTS.

The Chairman announced that agenda item 6 would be discussed after agenda item 16.

3. MINUTES OF LAST MEETING.

Two amendments to the minutes of the last meeting were proposed: the addition of Cllr S. Barker's name to the apologies for absence and the correction of the meeting number to CPC-17-18/M052.

It was:

RESOLVED that the minutes, as amended, of the meeting of the Council meeting CPC1718/M052 held on 1st February 2017 be approved as a correct record and duly signed by the Chairman

4. DECLARATIONS OF INTERESTS OR REQUESTS FOR DISPENSATION.

There were no declarations of interest and no requests for dispensation.

Signed: _____

Date: 13/04/2018

Parish Clerk: Mr Simon Crocker, 24 Foxhollow, Great Cambourne, Cambs, CB23 5HW.

E-mail: parishclerk@caldecote.gov.uk

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5. QUESTIONS TO THE PARISH COUNCIL.

One member of the public made representations regarding a planning application that has been submitted to South Cambs District Council (SCDC). The application concerned changes to the position of garages and the appearance of houses to be built on land close to Casa De Foseta, St. Neots Rd, Hardwick. The Parish Council is unable to comment on the prospective application until it receives official notification from SCDC.

7. COUNCILLOR RESIGNATION

The Parish Clerk reported that Cllr Georgia Yarrow has resigned as she no longer lives within the village and advised that, as there are fewer than 6 months before the Parish Council elections there is no requirement to take any action. The Parish Clerk also clarified procedures for the forthcoming elections. Nomination packs will be sent to, and can be requested from, the Parish Clerk or candidates can obtain them directly from SCDC. Candidates are responsible for returning completed forms in person to SCDC offices by the relevant deadline.

It was:

RESOLVED that the report be received

8. DRAINAGE MATTERS

Cllr T Hawkins reported on the recent meeting between herself, Cllr P Claridge, representatives of Anglian Water and County Council Officers. Key points to note are:

- A response from Anglian Water has been received following the meeting in which the representative of Anglian Water notes that she is not directly responsible for many of the areas of concern discussed but will contact the relevant departments and update the Parish Council in due course.
- It is unlikely that there will be money available to replace the pumping station but it is noted that the pumps were upgraded in 2014 or 2015.
- It was suggested that Caldecote might be suitable to act as a 'guinea pig' to test a new method to determine where water is entering the system to cause problems.
- The broken section of drain on the bridleway between Highfields Road and East Drive will be replaced.
- Cala homes have been unable to obtain permission from the riparian owners of the drain on the west side of Highfields Rd (that is, the developers of the Strympole Way estate) to divert water into this drain. They have therefore been contacting owners of land on the east side of the road to determine the position and conditions of drains and will provide these details to the Parish Council when available.

It was also reported that a motorhome has been parked in the bay by the pumping station for some time, which may cause difficulty for the parking of tankers etc. in this location.

Signed: _____

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It was:

RESOLVED that the report be received and that Cllr J. Lang will contact Anglian Water to advise them of the parked motorhome.

9. DISTRICT COUNCILLOR REPORTS. – For Information Only.
District Cllr T Hawkins was in attendance for this item.

District Cllr T Hawkins delivered a monthly report (attached herewith)

It was:

RESOLVED that the report be received.

10. COUNTY COUNCILLOR REPORTS. – For Information Only.

There was no report from the County Councillor

11. PLANNING MATTERS & APPLICATIONS.

11.1 To receive updates on S106 matters

There were no updates to report.

11.2 To consider correspondence regarding proposed Car Park (Cala Homes)

Cllr J Lang reported that he has written to Cala homes to indicate that the Parish Council does not wish to take on the car park with the restrictions imposed but has not yet received a reply.

Cllr T Hawkins noted that following discussions with the SCDC planning office it is likely that if the Parish Council does not take the car park the land will be returned to Cala homes to use as they wish. However, if the Parish Council would be interested in the car park without the imposed restrictions it may be possible to ask Cala homes to apply for a variation to the conditions in the original planning approval.

It was:

RESOLVED that Cllr T Hawkins will contact the relevant planning authority at SCDC with an informal enquiry as to whether it would be possible to vary the planning conditions that restrict the hours within which the proposed car park can be used.

11.3 To consider correspondence from South Cambs District Council regarding the proposed development on Bourn Airfield

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Cllrs considered correspondence from the principal planning officer at SCDC advising of public consultation/ 'drop in' events to be held by Countryside on 9th March (The Hub, Cambourne) and 10th March (Bourn Airfield).

It was:

RESOLVED that the correspondence be received.

11.4 S/0506/18/OL Outline planning permission for the construction of up to 6 dwellings following demolition of the existing house with all matters reserved. Leylands, Highfields Road, Highfields Caldecote, Caldecote, CB23 7NX.

For – M Burgess

It was:

RESOLVED to object to the application on the grounds of overdevelopment and the location of the proposed site outside the village boundary. Cllr T Hawkins requested that her vote against the motion be recorded.

12. FINANCE MATTERS.

12.1 To receive a report from the Parish Clerk on the Current Financial Position.

The Parish Clerk provided a report on current budget vs. expenditure.

It was:

RESOLVED that the report be received.

12.2 To receive the Schedule of payments and approve the payment of Bills.

It was:

RESOLVED that the schedule of payments be received and the bills be paid

12.3 To receive and approve the staff timesheets.

It was:

RESOLVED that the Deputy Clerk's timesheet be approved.

12.4 To receive and consider the Bank Reconciliation.

It was:

RESOLVED that the bank reconciliation dated 25th February 2018 be received and approved.

13. LEISURE AND AMENITIES MATTERS.

Signed: _____

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16.1 To receive the latest calendar of sporting fixtures

Cllr P Field reported that she has had a meeting with Mr. Drayton regarding the ongoing work to the Pavilion and provided the following updates:

- Contractors have been booked to complete repairs to fencing.
- The boiler requires servicing and a quote has been received from the original installer of the boiler. The Parish Clerk advised that 3 quotes will be required and the matter should be considered before full council before the work is approved.
- Work to the inside of the Pavilion has begun.
- It has not been possible to get in touch with the original installers of the clock to request repairs. The Parish Clerk advised contacting Cambourne Parish Council, who have recent experience of installation of a clock.
- A quote has been received for painting. The Parish Clerk advised that 3 quotes will be required and the matter should be considered before the full council.
- Garden maintenance contractors are unable to access inside gated area with their equipment and so a separate quote will be required for this work.
- Flooring remains to be addressed.
- A changing table is required for the disabled toilet. The Parish Clerk reported that he has not yet had time to secure a purchase and advises that this should be done.
- Legionella tests took place on 20th February 2018.

Cllr P Field also reported that the laying of shingle in the car park and the road leading to the Pavilion has begun but has been delayed by the weather.

Cllr P Field reported that she has contacted the Youth club to ask them to remove their table tennis table from the boiler room, but has not received a response. The Parish Clerk advises that she write to the Youth club to advise that if it is not moved within a specified period, it will be moved to the storage facility in the car par.

During the course of this discussion, Cllrs asked for clarification on the financial regulations and The Parish Clerk offered to recirculate these to Cllrs

It was:

RESOLVED that the report be received, that Cllr P Field write to the Youth club with regards to the removal of the table tennis table and that the parish Clerk circulate current Financial Regulations to councillors.

14. CORRESPONDENCE

This was a duplication of agenda item 11.3 and was therefore not discussed.

15. COUNCILLORS REPORTS.

Signed: _____

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Cllr H Cartwright reported that the contracted open space maintenance company had failed to deliver the work required and asked that the Parish Council consider whether to look for other options. The Parish Clerk reminded the council that plans are in place to put this contract out to tender.

It was:

RESOLVED that the Village Maintenance Tender documents should be progressed and that this should be added to future meetings as a standing agenda item.

Cllr S Barker reported that the bridleway between East Drive and Main Street will be impassable for some time as it will be dug up to lay pipes for drain repairs.

It was:

RESOLVED that the report be received.

Cllr J Lang read a report from Cllr P Claridge that was received by email. Key points included:

- A school governor has recommended more contact between the Parish Council and the school.
- Cllr Claridge continues to work on the updated village map.
- Cllr Claridge offered to take charge of the Parish Council website until a new Parish Clerk is appointed and to help with arrangements concerning GDPR.
- Cllr Claridge has his version of the action items list as a spreadsheet and asks how the Parish Council would like to manage this and in what format the list should be kept.

It was:

RESOLVED that the report be received and that 'Outstanding action items from previous meetings' be added as a standing agenda item for future meetings

Cllr T Hawkins requested an update on broadband installation at the Pavilion. The Deputy Clerk reported that BT were unable to locate account details with the information that she had available during their conversation.

It was:

RESOLVED that the report be received and that Cllr T Hawkins will assist the Deputy Clerk in contacting BT to discuss broadband arrangements.

16. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

Exclusion of the press and public.

MOVE: That in accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 and by reason of the confidential nature of the remainder of business, the Press and Public be excluded from the meeting.

6. AUDIT 2017/2018

Signed: _____

Date: ____13/04/2018____

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The council considered correspondence from the Parish Clerk.

It was:

RESOLVED that the correspondence be received and the Parish Council take the action recommended.

17. STAFFING MATTERS

The council considered a report from the Parish Clerk.

It was:

RESOLVED that the report be received and the Parish Council take the action recommended.

18. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

Re-admittance of the press and public.

19. DATES OF NEXT MEETINGS.

L&A Working Group – 15th March 2018

Finance & Policy Committee 22nd March 2018 (if needed) Full

Council – 5th April 2018

Signed: _____

Date: ____13/04/2018____

Parish Clerk: Mr Simon Crocker, 24 Foxhollow, Great Cambourne, Cambs, CB23 5HW.

E-mail: parishclerk@caldecote.gov.uk

South Cambridgeshire District Council – Caldecote Ward Councillor's Monthly Report – January 2018

Caldecote Ward comprises the Parishes of Caldecote, Childerley, Kingston and Toft **until May 2018**
From May 2018, the Ward will comprise the Parishes of Caldecote, Childerley, Kingston, Bourn,
Longstowe & Little Gransden

This report is for all the Ward, so please be aware that some of the content may not be relevant to
your particular Parish.

1. Planning

Performance: Still lots of applications coming in – about 500 active currently.

Council Planning performance is now bad enough to be considered for designation- threshold is 10%, SCDC is at 11.2%. This is because the council is losing appeals on sites that have come forward due to the lack of 5-year housing land supply issue. If that situation is excluded, then we are below at only 2%. The planning committee is doing its job by rejecting applications coming forward due to speculative developments, but decisions being overturned at appeal.

Designation is a ministerial decision., in which planning decisions for the council will be taken over by the Planning Inspectorate, and result in loss of decision control and income for the council. Usually lasts for a year, but could be less.

The council has had conversations with the Communities and Local Government (CLG) department to try and show the council is not failing. The Council now expects contact back from CLG in Feb/March to have further discussions – as to how the Council sees itself working going forward and that this appeals issue is a specific one for this time only. Once local plan is approved, the issue is expected to disappear.

Shared Service: The Planning department will be re-organised following the merger of services with City Council planning. The staff from both will be tupe'd into joint service by 1st April. The East and West areas we have now will be abolished: we shall have single team which will allow us to use the specific strengths of the officers.

Paperless Operation: The service plans to go paperless – and this means planning documents will no longer be sent to parish councils as it costs the District £30,000 per annum in printing costs. The council says it will work with those for whom this may be a problem.

Neighbourhood plans: some chapters relating to self-build seem to be missing from the on-line toolkit.

Draft Local Development Plan Update – NEW CONSULTATION

The new consultation on the proposed changes is ongoing and will be finishing on 16th February 2018. Go to www.scambs.gov.uk/mainmods to take part in the consultation.

Self Build – Congratulations to the group of 6 self builders for the first multi-build site in Caldecote (next to BP Garage). Planning permission was granted (again) in January, and they have now started work by clearing the site! This project is a first in the District.

2. District Councillor engagement with Parish Councils

The new ward boundaries will take effect from 3rd May 2018, resulting in fewer district councillors and larger wards! The Council is trying to make this change go as smoothly as possible and as part of that wish, is consulting with parishes to find out what PCs expect from their ward councillors,

and how best to communicate with the ward councillors. Consultation started on 31 January 2018 and ends on 9th March 2018. Please can I urge all parish councils in the ward to respond in writing to Kathrin John, at kathrin.john@scambs.gov.uk

3. Finance & Budget

The councils budget papers for the 2018/19 municipal year were published at the end of January and will be going to Scrutiny Committee Tuesday 6th February for a grilling and to Cabinet on 7th February, after which it will be presented to full council on 22nd February.

The Council no longer gets any grant funding from central government so now has to generate its own funding in full. The council will increase its Council tax by 5% taking the tax for the average band D property to £140. Despite the increase, the council is still one of the lowest taxing district council in the country!!

It needs to make savings of about £500,000 but also hopes to generate income of around £1.5million from its commercial business as a residential landlord trading as Ermine Street. Additional funding is expected through fees and charges, as well as new homes bonus and business rates. Final details will be available after the full council meeting later in the month.

4. Bin Collection

Has had its problems and still having issues. Please report missed bins immediately or at least by 3.30pm the day after the scheduled collection, so that the Council can arrange to re-collect it. Go to the council website at <https://www.scambs.gov.uk/recycling> to make the report.

5. Community Chest grants

These grants for up to £1000 are still available for voluntary, community groups and parish councils to apply for. For more information or to make an application, contact Liz Davy on 01954 713111 or on elizabeth.davy@scambs.gov.uk. If you do apply, please let me know so that I can support the application.

6. Superfast Broadband

With the exception of a handful of reports, everyone in the Madingley Exchange area who has contacted me since Oct 2017 to assist with getting superfast broadband installed is now able to order. Openreach has installed the necessary infrastructure or made capacity available.

For those that use non-BT service provider and being told superfast broadband is not available, I suggest that first you use the BT checker to see if BT Retail can see your phone number as available to order. The URL is below.

https://www.productsandservices.bt.com/broadband/availability?s_cid=con_ppc_maxus_vidZ60_T1&vendorid=Z60&gclid=EAIaIQobChMIuem1wo_s2AIVKLftCh02TApkEAAYASABEgK3vPD_BwE

You can then let the other provider know that the infrastructure is already in place and can give them the result of the checker. They would then have to work at their end to get the service for you and not blame BT or Openreach, as seems to be the norm.

For those in Kingston, there are a couple of ongoing issues with installation, but I am continuing to liaise with Openreach to get those resolved.

7. Briefings/Meetings

I attended a number of meetings during the past month, but perhaps notable were the Full Council meeting on 25th January, followed by the Greater Cambridge Partnership workshop straight after that, and the Task & Finish Group on Ermine Street on 1st February.

The Full council meeting was notable for the debate on changing the border between Over & Willingham to move an area adjacent to Willingham from Over to the former, allegedly because of mail delivery issues to a small industrial park. It was a contentious issue and during the debate learnt just how tightly the Conservatives control their councillor members and treat them if they don't follow the party policy but speak up instead for their residents. The Tories carried the in the vote, and the boundary was changed, albeit a much smaller one than originally requested.

It subsequently transpired the week after the vote, that the owner of the buildings in the park had already submitted a planning application in December for some commercial buildings, and stated that the location was in Willingham parish! Go figure!!

Question time saw Members of the cabinet giving very long replies to simple questions, and one in particular Cllr Tim Wotherspoon filibustering to ensure the meeting ran out of the 30minutes allotted question time. Check out my twitter feed for comments!! This meant I could not present my question (Agenda Item 11(l)) about the 5000+ houses granted approval from speculative applications nor ask the supplementary question. I still have not received a written answer to the question despite the fact that the Council chairman said written answers will be given last week.

I also proposed a motion, Agenda Item 12(c) which simply asked that the council write to the PM and Secretary of state for exiting the EU requesting that government seeks to negotiate for us to remain in the Single Market and Customs Union, for the sake of the businesses in our district who have close links and trade with EU countries. You guessed it, the motion was defeated by the Tories!! I think you will agree with me it is obvious the local Conservatives do not have the interests of our businesses at heart.

See this link for the details on the question and the motion

8. Casework/Councillor Drop-in surgery

Please do feel free to contact me with comments, questions, problems, reports, suggestions or complaints to do with SCDC services. If you are having any issues with housing, housing repairs, planning, benefits, council tax, bin collection, environmental health etc, don't fight it on your own, I am available to help you to get the best outcome possible for your situation.

I have now stopped the drop-in surgery for the rest of the municipal year (that is January to April). However you can still reach me in the normal way if you need my assistance at any time. My contact details are still the same as below.

Tumi

Tumi Hawkins
1-Feb-2018

Email me @:	tumi@tumihawkins.org.uk
Read my blog at:	http://www.TumiHawkins.org.uk
Twitter:	@CouncillorTumi
Facebook	@itsCouncillorTumi
LinkedIn	TumiHawkins
Call me on:	01954 210840

South Cambridgeshire Hall
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Democratic Services 03450 450 500



**South
Cambridgeshire
District Council**

To: The Chairman and Members of the Parish Council
The Chairman of the Parish Meeting

Our ref:
Your ref:
Date: 31 January 2018

Contact: Kathrin John
Email: kathrin.john@scambs.gov.uk
Direct dial: 01954 713030

Dear Chairman

District Councillor Engagement with Parish Councils

As Parish Councillors will be aware, all South Cambridgeshire District Councillors will be up for election in May 2018 at which point the ward boundaries will be changing. Ultimately this will result in fewer District Councillors post the May 2018 elections. Because of these changes, the District Council has set up a Task and Finish Group to best facilitate this change. As part of this exercise we are consulting with all Parish Councils across South Cambridgeshire to get a better understanding of what Parish Councils expect from their District Councillor. With changing ward boundaries District Councillors will not only cover a wider area but will often have more Parish Councils within their ward.

District Councillors want to remain engaged and connected with Parish Councils in their ward however with some District Councillors having many Parish Councils within their ward it makes it difficult for them to attend all Parish Council meetings. We are looking to Parish Councils to advise us on how best District Councillors can keep connected with them. Parish Councillors may want to comment on some of the following methods (or indeed to suggest other ideas) to ensure that District Councillors can keep in touch with their Parishes:-

- Better access to and contact with officers at South Cambridgeshire District Council.
- Recommendations for website improvements.
- Written reports from District Councillors (more often/less often, are they helpful?)
- District Councillors meeting with representatives from multiple Parish Councils (this is already happening in some wards under current boundaries).

We would very much welcome your views on how best your District Councillors can positively connect with the Parishes in their ward. Please would you forward any comment from your

Parish to Kathrin John, Democratic Services Team Leader, whose contact details are shown above, by 9 March 2018 so that your feedback can be reviewed by the Task and Finish Group.

Yours sincerely,

Graham Cone

Councillor Graham Cone
Chairman of the Task and Finish Group