

CALDECOTE PARISH COUNCIL

(South Cambridgeshire District)

MINUTES

**A meeting of this Council was held in the Sports Pavilion, Caldecote
On Thursday 2nd September 2021.**

Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <http://caldecote.gov.uk> or upon request to the Parish Clerk.

Present: Cllr Polly Field (PF, Chairman), Cllr John Barker (JB), Cllr and District Cllr Tumi Hawkins (TH), Cllr Jack Lang (JL), Cllr Nicola Pritchard (NP) and Cllr Claire Robinson (CR).

In Attendance: Alan Melton (Parish Clerk), Katy Reeves (Deputy Clerk)

The meeting began with a short presentation and Q&A from Jo Baker, Project Manager of the Cambourne to Cambridge Project, providing an update on the status of the project and next steps. Full details can be found here: <https://www.greatercambridge.org.uk/transport/transport-projects/cambourne-to-cambridge>

1. **Public open forum** – There were no members of the public present.
2. **Apologies for absence** – Apologies were received from County Cllr Michael Atkins.

Agenda item 7 (District Councillors report) was brought forward to this point in the meeting. See below for details.

3. **Members' declarations of pecuniary or non-pecuniary interests** – There were no declarations of interests.
4. **Chairman's Announcements** – The Chairman thanked the Parish Council for the donation for the provision of youth activities at the Sports Pavilion over the summer holiday and reported that the events had been a great success and well attended. It is planned that these will be repeated next year. The Clerk thanked Cllr Field for all her work in running the activities.

It was reported that a £1000 grant from Arnold Clark has been received towards the provision of the table tennis tables.

5. **Minutes of the last Meeting** – An amendment to the minutes of the Council meeting held on 1st July 2021 was proposed: that the reference to the Annual meeting be removed from the first page. The minutes, as amended, were approved as a correct record and duly signed by Cllr P Field.

6. **Actions**

- **Dog Fouling** – The Clerk reported that the bins have been installed and the signs are awaiting installation. A resident has requested that a bin be placed on the green area on Strympole Way. This will be arranged. **Action: Clerk**
- **Vacancies** – The Clerk reported that the notice of vacancies in the office of Parish Councillors will be posted this week and the District Council will be informed.

7. Report from District Councillor and County Councillor

District Cllr T Hawkins provided a monthly report. Key points included:

- An updated on COVID-19, emphasising that the virus has not gone away and that precautions, including 'Hands-Face-Space' are still encouraged.
- Notice of the 'six free trees' scheme. The Clerk noted that he will apply for the trees for Caldecote Peace Garden. **Action: Clerk**
- The 'First proposal'/ 'preferred options' stage of the Local Plan has been announced. The Council have aimed to site new development where there are existing public transport links. Public consultation will follow.
- The Ox-Cam Arc consultation was highlighted and it was recommended that the Parish Council make a response.
- Anthony Browne MP has visited a number of villages along the preferred East-West Rail route, but did not hold a meeting with Caldecote Parish Council. It was agreed that the Parish Council should write to Mr Brown to invite him to attend a meeting. **Action: Cllr Pritchard, Clerk**

8. Planning Applications

9.

[21/03681/FUL](#): Demolition of existing dwelling and buildings and the erection of 3 dwellings, at 42 West Drive, Highfields, Caldecote.

It was **RESOLVED** to recommend approval of the application. Cllr Hawkins abstained from the vote.

Planning correspondence: The Clerk reported that he has received a letter informing the Council that planning application 20/05053/FUL (Land at Damms Pastures) will not be sent to the Planning Committee and will instead be a delegated decision.

9. Financial Reports –

- **Summary of receipts and payments.** A report on the on current budget vs. expenditure dated 27th August 2021 was received and approved.
- **Bank Reconciliation.** The bank reconciliation dated 25th August 2021 was received and approved.
- **Accounts for payment.** The schedule of payments (attached) was received. It was **RESOLVED** that the payment of bills be approved, except for the invoice from Caldecote Church for Journal deliveries, as no deliveries of the Journal were carried out by church volunteers during the stated period. In addition, two late-arriving invoices were approved for payment: the first to the Clerk for the purchase of two new laptop computers, at a cost of £1373.32 + VAT and the second to Caldecote Cricket Club for pitch preparation during July, at a cost of £650.

10. Leisure and Amenities report – Cllr P Field reported that the seesaw in the Furlong Way playground needs to be decommissioned as it has become hazardous. It was agreed that Phase 2 of the playground improvement scheme will be discussed at the next meeting.

Cllr Field further reported that meetings with CGM have taken place but were unsatisfactory. Contractors interested in bidding for the new groundworks contract are to be invited to a walkaround with the Clerk and Chairman. **Action: Clerk**

11. Correspondence – The Clerk reported that the Parish Council have received correspondence from individuals considering setting up a day nursery in the area. The Clerk will reply to let them know that this would be welcomed, but that the Parish Council do not own any suitable premises.

*Parish Clerk: Alan Melton, 20 St. Martins Road, Chatteris, Cambs PE16 6JF
Email: parishclerk@caldecote.gov.uk*

The Clerk informed the council of the need for monthly inspections of the play equipment by a qualified individual and that he intends to attend a course to be able to carry out this work. The cost of the course will be shared with Manea Parish Council.

12. Councillor Reports–

Cllr J Lang raised the issue of Daffodil bulb planting. It was agreed that this should be postponed until after a new groundwork contractor is in place.

13. Dates and times of the next meeting – Thursday 7th October 2021

The Meeting Closed at 8.15 pm

Signed: _____

Dated: _____

SCHEDULE OF PAYMENTS: to consider and approve the schedule of payments. * = cost incurred as a result of vandalism.

Key to Frequency (Freq) codes:

O = 'one-off' or intermittent regular payment with no set frequency.

T = Termly (usually associated with youth club payments which get invoiced on a termly basis) **A** = Annually. **M** = Monthly. **Q** = Quarterly. $\frac{1}{2}$ = Half-Yearly.

Payments made since last meeting that require Council approval

Payment date	Voucher #	Amount	To	For	Budget Code	Freq
30/6/21	56	18.00	Unity Trust	Bank charges	67	Q
01/07/21	57	68.22	Cambridge Water	Pavilion water	37	$\frac{1}{2}$
09/7/21	66	92.64	BT	Pavilion broadband	38	M
12/7/21	67	112.55	E-On	Cabin electricity	45	M
15/7/21	68	10.00	Nicola Pritchard	Community support phone	34	M
16/07/21	69	63.91	British Gas	Pavilion electricity	36	M
26/07/21	70-71	1530.00	CGM	Outstanding invoices from 2020 (tree surgery and grass cutting)	54	O
26/07/21	76	350.74	HMRC	PAYE July 2021	33	M
26/07/21	73-75	1460.18	Staff salaries	Salaries July 2021	27,28,29	M
26/07/21	77	52.99	P Field	Pavilion maintenance (keys and hot water boiler)	39	O
26/07/21	78	68.00	Caldecote Village Institute	Village Hall Hire x 2	19	O
09/08/21	79	92.64	BT	Pavilion broadband	38	M
09/08/21	80	150.00	P Field	Summer activities	34	O
16/08/21	81	10.00	Nicola Pritchard	Community support phone	34	M

17/08/21	82	75.56	British Gas	Pavilion electricity	36	M
18/08/21	83	125.94	P Field	Screens for film club and Table Tennis matting	??	O
24/08/21	84	39.00	E-On	Cabin electricity	45	M
26/08/21	85	930.80	SCDC	Bin collections 2021-2022	55	A
26/08/21	86-88	1460.58	Staff salaries	Salaries Aug 2021	27,28,29	M
26/08/21	89	350.34	HMRC	PAYE Aug 2021	33	M
26/08/21	90	1822.32	CGM	1/8 grounds maintenance contract (Aug 21)	54	O
27/08/21	91	600.00	Hardwick and Caldecote Cricket Club	Cricket pitch preparation June 2021	61	O

New payments yet to be made requiring Council approval

Amount	To	For	Budget Code	Freq
39.00	Katy Reeves	Expenses July-August 21	6	M
436.80	Alan Melton	Expenses July-August 21	5	M
84.99	Katy Reeves	Norton Antivirus software	15	A
561.60	Starboard Systems (Scribe)	Scribe Accounts software annual licence	15	A
210.00	Caldecote Church	Journal deliveries in 2020	3	O
466.10	LGS Services	Journal printing	1	O
252.00	Thoroughbred Industrial Doors	Shutter servicing	54	O
120.00	CGM	Mowing cricket outfield x4 April-May	53	O
60.00	CGM	Mowing cricket outfield x2 June	53	O
120.00	CGM	Mowing cricket outfield x4 July	53	O

360.00	Netwise	Website maintenance	17	A
126.00	RL Hartwell	Pavilion cleaning	54	O
57.00	Cambridgeshire ACRE	Membership	22	A

South Cambridgeshire District Council – Caldecote Ward
(comprises the Parishes of Caldecote, Childerley, Kingston, Bourn, Longstowe & Little Gransden)

Councillor's Monthly Report – September 2021

This report of previous month events is for all the Ward, so please be aware that some of the content may not be relevant to your particular Parish.

General

Please contact me with comments, questions, problems, reports, suggestions or complaints to do with SCDC services. These are housing need, housing repairs for council tenants, planning, benefits, council tax, bin collection, environmental health issues etc. Don't fight on your own. I am available to help you to get the best outcome possible for your situation.

If you have time to spare – check out articles on my blog <http://www.TumiHawkins.org.uk>. What I post on there is my view and not LibDem or South Cambs official policy unless I state that it is.

COVID19 UPDATE

The case rate is 316 per 100,000 in Cambridgeshire, 0.1% decrease on the same time last week. This compares with national rate of 332/100,000 cases, but higher than the regional average (280 cases per 100,000). More specifically

Cambridge – 335.8 per 100,000, a decrease of 8.9% on last week

East Cambridgeshire – 305 per 100,000, a decrease of 16.2% on last week

South Cambridgeshire – 298.3 per 100,000, a decrease of 4.2% on last week

Fenland – 309.6 per 100,000, an increase of 17.9% on last week

Huntingdonshire – 327.4 per 100,000, an increase of 12.3% on last week

Public Health England and CCG have set up more pop-up vaccination clinics and encouraging young people 16-17 who only became eligible in August to get their vaccination. Anyone can book their vaccine online at www.nhs.uk/conditions/coronavirus-covid-19 or by phoning 119, or from the walk-in centres and pop up clinics in their area. Find the closest at www.thevaccinators.co.uk

Secondary school students are being encouraged to test twice a week to help identify those who have Covid without symptoms and young people aged 16 - 17 should get vaccinated before the start of term. Children returning to school will no longer be in bubbles and school life will look more like it did pre-Covid, however families are still being asked to be cautious and to stay alert for the signs of Covid and get a PCR test if they have symptoms.

Please take extra precautions, wear a face mask in public places, limit contact with others and consider those who are more vulnerable. **Hands-Face-Space** is still the wise thing to do.

Attached is a copy of the new guidance on self isolation.

Six Free Trees – Doubling Nature Strategy for SouthCambs

The Council has just launched the Six Free Trees scheme. This follows our successful three free trees scheme last year. This year, parishes are being offered a choice of six native trees which can

be either pot grown or bare rooted. This means every parish council in South Cambridgeshire can apply for six free trees which they can plant on their land.

It is a very simple process to apply and **the deadline is Thursday 30 September 2021**. Check out more information and application at <https://www.scambs.gov.uk/nature-and-climate-change/six-free-trees/>

District Councillor Tumi

The supplier will deliver trees direct to parish councils. If you have any questions, please email the Zero Carbon Communities team zcc@scambs.gov.uk

PLANNING

Greater Cambridge Local Plan – First Proposals

The next stage of creating the new Greater Cambridge Local Plan is here. The First Proposal, also called the “Preferred Options” stage was announced on 31st August on the Council website at <https://www.scambs.gov.uk/environment-put-at-the-heart-of-local-plan-as-possible-sitesannounced/>. The proposals put the Environment right at the centre, driving the sites selected and proposes to add a further 11,596 to the current 37,198 in the pipeline in both adopted local plans. I explain this in my blog at <https://tumihawkins.org.uk/first-proposals-for-greater-cambridge-localplan-is-centred-on-greener-living/> but see the table below for a summary of the allocations.

Breakdown of existing and new sites



Location	Current pipeline (adopted allocations, existing permissions and windfall allowance)	Proposed increased delivery rates/densification on existing allocated sites	New proposed allocations	Total
City (urban area)	5,791 (16%)		3,912 (43%)	9,703 (20%)
Edge of Cambridge	8,003 (22%)	1,000 (40%)	2,850 (31%)	11,853 (24%)
New settlements	15,225 (41%)	1,500 (60%)	1,950 (21%)	18,675 (38%)
Rural area	8,179 (22%)		384 (4%)	8,563 (18%)
Total	37,198 (100%)	2,500 (100%)	9,096 (100%)	48,794 (100%)
Proportion of housing supply	76% of total delivery	5% of total delivery	19% of total delivery	

Only 384 new homes are proposed for the larger villages, close to established transport routes or with previous permission. This protects the rest of the district from any additional development. The majority are proposed for new settlements at North East Cambridge and Cambridge Airport on the edge of Cambridge.

The only new proposed allocation in Caldecote Ward is in Highfields and is the Phase 2 land of Linden Homes (Phase 1 is currently being built) where the permission granted at appeal had been let to lapse.

Village	#Houses proposed
Duxford	60
Great Shelford	100
Melbourn	140
Longstanton & Oakington	20
Caldecote	64
Total	384

There are misrepresentations going on in the press by the likes of Anthony Browne MP. He has chosen to spread fake news and not accept the fact that only 24% of the new proposals for housing is really down to this current LibDem council selection. Now you know the truth, and you will find it in the published documentation. This is what the spread looks like.

Greater Cambridge Local Plan First Proposals **COMMITTEE STAGE VERSION**

2.1 How much development, and where?

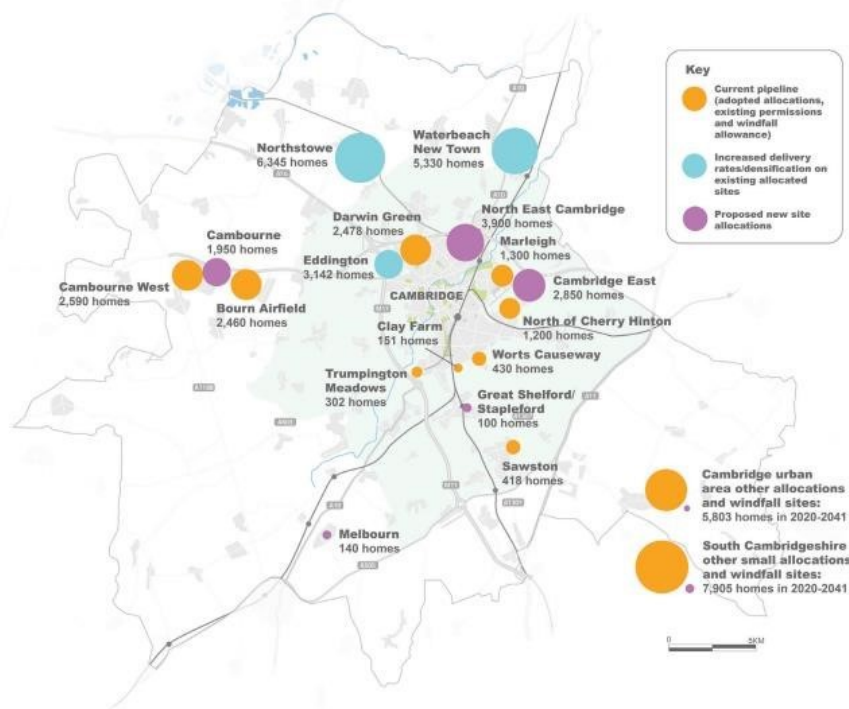


Figure 4: Illustrative map showing locations of proposed new development

These proposals will be discussed by the Joint Local Plan Advisory Group (JLPAG) meeting taking place on Wednesday 8th September. The full list of the published documents is [here](https://democracy.cambridge.gov.uk/ieListDocuments.aspx?CId=492&Mid=4077&Ver=4). The JLPAG will make recommendations to both Councils on what changes are needed to make it ready for public consultation starting in November 2021.

OXCAM ARC

The Government through the Ministry of Housing, Community & Local Government (MHCLG) issued papers for its First consultation for the Oxford-Cambridge (OxCam) Arc. The MHCLG said “We are seeking views to help us create a vision for the **Oxford-Cambridge Arc Spatial Framework**, and in doing so guide the future growth of the area to 2050.”

MHCLG also said that “To ensure sustainability is embedded in the Spatial Framework we are producing a Sustainability Appraisal. As we are also seeking views on the initial work we have done to set the scope of the Sustainability Appraisal, a **Scoping Report** has been prepared as part of this consultation.”

You can read the full details and take part <https://www.gov.uk/government/consultations/creating-a-vision-for-the-oxford-cambridge-arc>. The consultation closes **11:45pm on 12 October 2021**

This Government is setting the tone for the growth it wants to see happen in this region. It is what is driving the East West Rail project. I have written an explanatory note on my blog at <https://tumiawkins.org.uk/consultation-on-vision-for-oxford-cambridge-arc/>. I encourage everyone to take the time to send in comments on this consultation.

TRANSPORT

East West Rail

EWR company announced that they received 190,000 individual comments to their non-statutory consultation that finished recently. They are now sifting through and analysing them, as stated in their press release <https://mailchi.mp/eastwestrail/press-release-4781146>. We await the results. In the meantime, EWR has been sending out survey teams to monitor the use of paths, byways etc during the holiday month of August. Go figure!

Anthony Browne MP hosted the EWR CEO Simon Blanchflower and a Dept of Transport official to a tour of the villages along the route two weeks ago (18th August). But he very conveniently left out the villages in Caldecote Ward. I wrote to him on 20th August asking why, and he could not be bothered to reply – his Office Manager did, making the excuse that they did not have time, but drove through Highfields and Kingston and “pointed out” the issues. But he had time to sit down for a meeting with Cambourne Parish Council and meet with representatives of other villages along the route. You know who is on your side. Not your MP.

BUSINESS ISSUES New Website for South Cambridgeshire

The Council’s Business Support team is working on a new website to promote everything there is to see and do in South Cambridgeshire to support the local economy by encouraging tourists to visit the area and local people to spend more time in the district.

Ahead of the site’s launch in the autumn, the team is inviting local businesses and event organisers to secure a free listing by submitting information and photos online via a short questionnaire.

Those that run a hospitality, leisure or tourism business, or a local green space or event can visit the website www.VisitSouthCambs.co.uk to create their free listing for parks, open spaces and cultural attractions | zoos, activity centres and places to visit | pubs, restaurants, cafés and places to stay | independent shops offering gifts, local produce and essentials | places for wellbeing, health and beauty services | plus local events and outdoor markets.

If you need further information, email visit@scambs.gov.uk and do encourage other business owners to register their listing.

The business team continues to support local businesses reopen and recover from Covid. The High Streets Business Support Team have now made over 1000 visits to local businesses. You can read about their work at <https://www.cambridgenetwork.co.uk/news/council-high-streets-team-passesmilestone-1000-visits-and-enquiries>

COMMUNITY ISSUES

Rehoming Afghan Refugees

South Cambs Council has agreed to support three Afghan families by providing homes for them in the district. The families will relocate to the UK through the Afghan Locally Employed Support (LES) scheme.

You can read more about the resettlement on the council website at <https://www.scambs.gov.uk/council-commits-to-resettle-refugees-from-afghanistan/> and hear the Lead Cabinet Member for Housing, Cllr John Batchelor's radio interview at <https://cambridge105.co.uk/julian-clover-27-08-2021/>

Health and Wellbeing

The Action for Happiness theme for this month is **Self Care September**. The calendar is at <https://www.actionforhappiness.org/self-care-september>. This month's actions are encouraging everyone to be kinder to themselves (as well as others), especially when things go wrong. Self-care increases our resilience and helps us get more out of life. It also helps us accept others as they are too. As always please share with friends and family.

LOCAL ISSUES

Caldecote – I chaired the quarterly Caldecote Liaison Forum meeting on Wednesday 18th August 2021 even though I was on holiday! Thank goodness for Microsoft Teams. Both developers Linden Homes and Balfour Beatty attended. The works on the footpath along the western end of Highfields Road is part of the discharge of conditions imposed on Balfour Beatty for their development.

Little Gransden – We are still working on finding solutions to the issues of surface water flooding and the monitoring of the licence conditions and issues arising from the flying club and airfield.

Bourn – The maintenance work on Bourn Brook by the Environment Team at South Cambs continues in liaison with the Bourn PC. It is good to see the good working relationship now established between the PC and South Cambs team.

Cambridge Design Partnership (CDP) currently based in Toft announced their proposed move to their new high tech headquarters building at Bourn Quarter, which will be a net-zero-carbon-ready business park. The site is being built out now and they hope to move in 2022. Bourn Quarter is the site of the former Gestamp TKA Tallent factory on Bourn Airfield.

Casework

Irrespective of the current Covid19 lockdown, please do feel free to contact me with comments, questions, problems, reports, suggestions or complaints to do with SCDC services. I will help as best I can.

You will find my past reports at <https://tumihawkins.org.uk/2020-21-monthly-reports/>. Feel free to read, share and/or download.

Please stay safe. The maxim **Hands – Face – Space - Fresh Air** is still very much the rule. Have a great summer

Tumi

Tumi Hawkins
1 September 2021

Email me @:	tumi@tumihawkins.org.uk
Read my blog at:	http://www.TumiHawkins.org.uk
Twitter:	@CouncillorTumi
Facebook	@itsCouncillorTumi
LinkedIn	TumiHawkins
Call me on:	07802 323269