

CALDECOTE PARISH COUNCIL

(South Cambridgeshire District)

MINUTES

**A meeting of this Council was held in the Village Hall, Caldecote
On Thursday 6th January 2022.**

Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <http://caldecote.gov.uk> or upon request to the Parish Clerk.

Present: Cllr Polly Field (PF, Chairman), Cllr John Barker (JB), Cllr and District Cllr Tumi Hawkins (TH), Cllr Priya Nair (PN) and Cllr Sharon Pedley (SP)).

In Attendance: Alan Melton (Parish Clerk), Katy Reeves (Deputy Clerk).

There were three members of the public present.

- 1. Public open forum** – A resident described the situation regarding the transfer of an area of Parish Council-owned land adjoining Dorral Dean, agreed by the Council in October 2020. The resident reported that their solicitor has been unable to obtain a response from the Parish Council's solicitors regarding removal of a covenant restricting the use of the land and has since abandoned the case, at a cost to the resident. The Clerk confirmed that it has been difficult to obtain the details of the original developers of the land in order to have the covenants removed and agreed to provide a letter on behalf of the Council to confirm the rights of the homeowner to use the land for the storage of rubbish bins.

A resident raised the issue of potholes on Highfields Road and it was noted that these have been reported to the County Council and are awaiting repair.

A resident requested information on the deadlines for the applications for Parish Council grants. The Clerk noted that these could be submitted at any time.

- 2. Apologies for absence** – Apologies were received from Cllr Jack Lang (JL) and Cllr Nicola Pritchard (NP).
- 3. Members' declarations of pecuniary or non-pecuniary interests** – There were no declarations of interests.
- 4. Chairman's Announcements** – There were no announcements.
- 5. Minutes of the last Meeting** – The minutes of the Council meeting held on 4th November 2021 were approved as a correct record and duly signed by Cllr P Field.
- 6. Actions**
 - **Social Media Policy - Update** – The Deputy Clerk reported that work on updating the Social Media Policy is ongoing.
 - **Emergency Planning** – There were no updates
 - **Speed Restrictions** – The Clerk reported that he and the Chair met with County Cllr M Atkins to discuss speed restrictions/ calming in the village. County Cllr M Atkins advised that, for the County Council to take action, it will be necessary to gather data on current vehicle speeds using a movable vehicle activated sign (MVAS), at the expense of the Parish Council. Volunteers will also be required to move the sign to different positions in the village. Once this data is gathered, it will be possible to submit requests for speed limit changes or traffic calming and the Parish Council will be expected to contribute to any scheme implemented. It

*Parish Clerk: Alan Melton, 20 St. Martins Road, Chatteris, Cambs PE16 6JF
Email: parishclerk@caldecote.gov.uk*

may also be possible to submit a LHI bid later in the year. Cllr T Hawkins noted that the conditions of the planning agreement for Bourn Airfield will include funds for traffic monitoring. It was agreed that the Clerk will discuss this with the case officer and look into the costs of purchasing the MVAS.

Cllr P Field reported that the request for road markings to be added at the Furlong Way/ Copel Close junction was refused. It was agreed that this will be raised again and officers from the Highways department of the County Council will be asked to visit the site.

7. Report from District Councillor and County Councillor

District Cllr T Hawkins provided a monthly report (attached). Key points included:

- Information on the dramatically increasing COVID case rates in the area and updated advice to take lateral flow tests before visiting crowded places as well as changes in the rules regarding self-isolation and PCR testing.
- Notice that green bin collections are expected to resume from 12th January.
- The Local Plan First Proposals consultation has ended and responses are being collated.
- A report on the Area 3 planning meeting and notice of upcoming meetings, noting that the Parish Council should decide who to send.
- The Making Connections consultation has now ended. Cllr T Hawkins reported that in her response she raised the need for better walking/ cycling routes between villages and improved local bus services.

Cllr. J Barker suggested that planning (and other) meetings be added to the agenda for each Parish Council meeting. The Clerk agreed that this could be done but recommended that, when the new Council is formed in May 2022, 1-2 councillors be given Planning training and responsibility to attend the meetings.

8. Planning Applications

- [21/02265/FUL](#): Amendment. Construction of 74 dwellings together with associated infrastructure, open space, and landscaping. Submission of revised Drainage Strategy Plan with Headwall details and Western Boundary Ditch Detail Plans

The Chair invited Mr P Claridge to provide his comments on the application. Mr Claridge reported that the concerns with regard to the flooding risks associated with the application that were discussed at the Parish Council meeting in November have been raised with the officer in charge of the application and a representative of the Local Lead Flood Authority (LLFA); however, the LLFA do not appear to be concerned and have since updated and removed some of their objections.

Regarding the latest amendments to the application that have been submitted, Mr Claridge noted that some of the ditch profiles have improved; however, there are several further concerns. These include the location of the ditch along the southern boundary, which now runs through the landscape buffer and is sited very close to the existing ditch alongside Clare Drive/ Damms Pastures, running the risk of overflow and runoff into the drains on Highfields Road. It is noted that the plans do not comply with either the Village Design Guide (VDG) or the Local Plan.

Cllr T Hawkins noted that there are some additional issues with the application, including its positioning outside the village framework and its design, including the biodiversity net gain calculations. In addition, the application does not mention the VDG.

It was **RESOLVED** that the Council will send updated comments on the application, recommending refusal on the grounds of the concerns noted above and requesting that

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the application be referred to the planning committee. It was additionally **RESOLVED** that, if the application is sent to the planning committee, Mr and Mrs Claridge will be appointed the representatives of the Parish Council and asked to speak for the Council. Cllr T Hawkins abstained from the vote.

It was further agreed that the Clerk will respond separately to an email from the case officer for this application with regard to areas of Parish Council land that could be used to meet the requirement for biodiversity net gain, including the Peace Garden and the land alongside the Social Club

- [21/03430/NMA1](#): Non-Material amendment to reduce total proposed dwellings from 5 to 4. At, Burr Elm Court, Main Street, Caldecote.

It was **RESOLVED** to make no objection to the application. Cllr T Hawkins abstained from the vote.

- [21/05253/REM](#): Appearance, Landscape layout and scale, erection of 3 dwellings with access and associated car parking. At: 87 Highfields, Caldecote.

It was **RESOLVED** to make no objection to the application. Cllr T Hawkins abstained from the vote.

- [21/05459/PRIOR](#): Single storey extension at, 1, Porthmore Close, Highfields, Caldecote.

It was **RESOLVED** to make no objection to the application. Cllr T Hawkins abstained from the vote.

9. Financial Reports –

- **Summary of receipts and payments.** A report on the on current budget vs. expenditure dated 31st December 2021 was received and approved.

- **Bank Reconciliation.** The bank reconciliation dated 25th December 2021 was received and approved. The Clerk noted that he has been attempting to gain access to the Cambridge Building Society account but needs further information on the previous signatories to do so.

- **Accounts for payment.** The schedule of payments (attached) was received. It was **RESOLVED** that the payment of bills be approved. In addition, it was agreed that a late arriving expense request from Cllr P Field for £60.30 for the purchase of a new microwave for the Pavilion be paid.

10. Budget –

To set a budget and Precept for the municipal year 2022/2023. The Clerk provided a report on the estimated income and expenditure for the financial year 2022/2023 and answered questions from Councillors. It was **RESOLVED** that the budget for the financial year 2022/23 be approved and the precept be set at £89,016.00. The precept for a band D house will rise by 1% from £106.09 to £107.15. Proposed JB, seconded SP.

11. Grounds Maintenance –

The Clerk reported that three quotes have been received from contractors and have been discussed with the Chair. It was **RESOLVED** to follow the Clerk's recommendation and accept the quote from R. H. Landscapes for £17,808.00 + VAT per annum for a 3 year contract. Proposed PF, seconded SP.

Cllr T Hawkins abstained from the vote and registered her objection to the decision-making process as the Councillors were not provided with the quotes and supporting documentation ahead of the meeting.

12. Play Equipment - Stage 2 – Report from Chairman/ Clerk. Cllr P Field recommended that, as prices have increased in the time since the plans were last discussed, the number of pieces of equipment installed as part of stage 2 will be reduced (the extra pieces will be added to stage 3 of the works). The approximate cost of the equipment and installation will be £56,211.60. It was agreed that the plans will be circulated, and a decision made at the next Parish Council meeting.

13. Additional defibrillator – Mr P Claridge was invited to speak by the Chair and suggested that the Council consider the provision of at least one additional defibrillator (to be situated towards to south or north ends of the village). Councillors discussed possible locations and sources of funding.

14. Correspondence – The Clerk reported that he has received notification of the upcoming Parish Council elections from the District Council and noted that all nominations must be delivered by hand to the District Council offices between 28th March and 5th April 2022. Nomination forms will be delivered to existing Councillors and will be available from the Clerk and Deputy Clerk.

15. Councillor Reports–

Cllr J Barker noted that the hedgerow at the bottom end of the village is overhanging and is a danger to cars and cyclists. It was noted that this work is the responsibility of the County Council and the problem will be reported.

Cllr J Barker reported that the drains at the lower end of the village are blocked with mud and that there is a large pothole opposite Church Cottage. Both issues will be reported to the Highways Department of the County Council.

Cllr T Hawkins stated that she had discussed the reported drainage issues at the building site at the top of Highfields Road with the landowner and has been assured that drainage pipes are in places and that once the work installing services to the site is complete, the holes will be filled.

Cllr P Field noted that she has received reports of dangerous ice on the footpath between Furlong Way and Strympole Way. It was agreed that the Clerk will revisit previous plans to improve the drainage in this area.

16. Dates and times of the next meeting – Thursday 3rd February 2022 in the Village Hall.

Please note the additional revised meeting dates below:

Thursday 3rd March 2022 at 7.00pm

Thursday 7th April 2022 at 7.00pm

Thursday 5th May 2022, Election Day

Thursday 12th May 2022, Annual Council Meeting – (Election of Office Holders)

The Meeting Closed at 8.50 pm

Signed: _____

Dated: _____

SCHEDULE OF PAYMENTS: to consider and approve the schedule of payments. * = cost incurred as a result of vandalism.

Key to Frequency (Freq) codes:

O = 'one-off' or intermittent regular payment with no set frequency.

T = Termly (usually associated with youth club payments which get invoiced on a termly basis) **A** = Annually. **M** = Monthly. **Q** = Quarterly. $\frac{1}{2}$ = Half-Yearly.

Payments made since last meeting that require Council approval

Payment date	Voucher #	Amount	To	For	Budget Code	Freq
01/11/21	135	159.00	TV licence	TV licence	73	A
08/11/21	136	92.64	BT	Pavilion broadband	38	M
15/11/21	145	10.00	Nicola Pritchard	Community support phone	34	M
16/10/21	146	118.19	British Gas	Pavilion electricity	36	M
23/11/21	147	350.74	HMRC	PAYE Nov 2021	33	M
23/11/21	148-150	1460.18	Staff salaries	Salaries Nov 2021	27,28,29	M
06/12/21	160	33.99	Katy Reeves	Expenses Nov 21 (includes bin bags)	6	M
06/12/21	159	730.45	Alan Melton	Expenses Nov 21	5	M
06/12/21	158	416.00	LGS services	Journal printing	1	O
06/12/21	157	596.68	Glasdon UK	Bench with plaque	34	O
06/12/21	156	340.80	Huttie	Lighting alterations Pavilion	54	O
06/12/21	155	178.80	Netwise UK	Website upgrade	17	O
06/12/21	154	112.00	SLCC	Membership – Deputy Clerk	18	A
06/12/21	153	449.10	Sam Turner & Sons	Bench	34	O
06/12/21	151	112.00	RL Hartwell	Pavilion cleaning	39	O
06/12/21	152	8.98	P Field	Basketball net	49	O
09/12/21	161	92.64	BT	Pavilion broadband	38	M

15/12/21	162	10.00	Nicola Pritchard	Community support phone	34	M
16/12/21	163	75.90	E-on	Cabin electricity	45	M
16/12/21	164	102.38	British Gas	Pavilion electricity	36	M
20/12/21	165	150.00	P Field	Bin installation	55	O
20/12/21	166	350.34	HMRC	PAYE Dec 2021	33	M
20/12/21	167-169	1460.58	Staff salaries	Salaries Dec 2021	27,28,29	M
31/12/21	170	18.00	Unity Trust	Bank charges	67	Q
04/01/22	??	65.07	Cambridge Water	Pavilion Water	37	1/2

New payments yet to be made requiring Council approval

Amount	To	For	Budget Code	Freq
19.50	Katy Reeves	Expenses Dec 21	6	M
235.30	Alan Melton	Expenses Dec 21	5	M
2.07	Anglian Water	Pavilion sewerage	37	1/2
845.16	Mills & Reeve	Legal services	70	O

South Cambridgeshire District Council – Caldecote Ward
(comprises the Parishes of Caldecote, Childerley, Kingston, Bourn, Longstowe & Little Gransden)

Councillor’s Monthly Report – January 2022

This report of previous month events is for all the Ward, so please be aware that some of the content may not be relevant to your particular Parish.

General

Please contact me with comments, questions, problems, reports, suggestions or complaints to do with SCDC services. These are housing need, housing repairs for council tenants, planning, benefits, council tax, bin collection, environmental health issues etc. Don’t fight on your own. I am available to help you to get the best outcome possible for your situation.

Check out articles on my facebook page <https://www.facebook.com/itsCouncillorTumi> and my blog <http://www.TumiHawkins.org.uk>. What I post on there is my view and not LibDem or South Cambs official policy unless I state that it is.

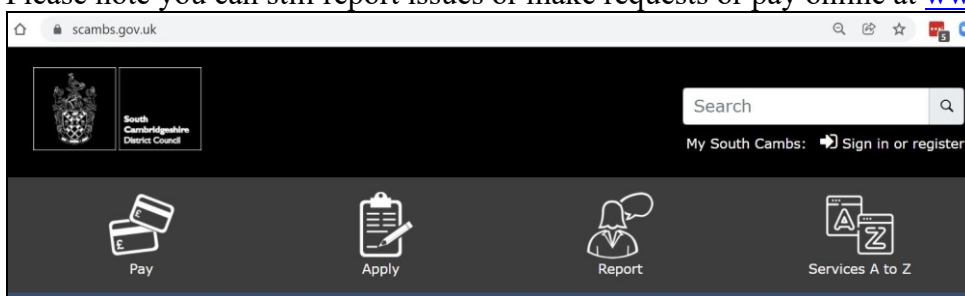
Welcome to 2022

Happy new year to one and all. Hopefully you all managed to get a few days of rest over the holiday period. I wish you all that you wish for yourself for 2022.

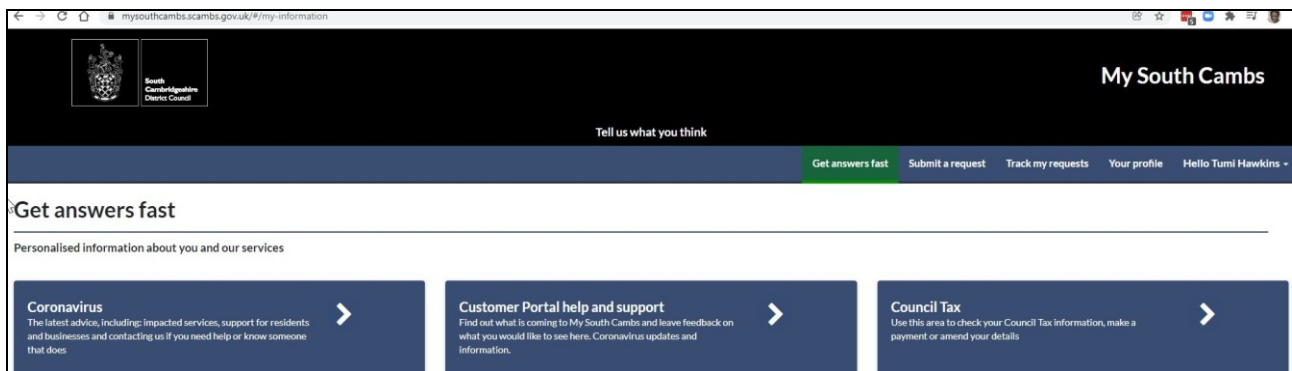
South Cambs New Golden Telephone Number

South Cambs DC introduced a new single Golden Number to be used to contact the council. Please use this new number 01954 713000 to contact the Council. It should help in directing you to talk to the best person within the council to deal with your enquiry. We have also introduced a call back facility so that you don’t have to hang on the phone during busy periods. Do let me know how you get on with this new service.

Please note you can still report issues or make requests or pay online at www.scams.gov.uk.



Better still just open a mysouthcambs account to help you get answers fast and track your requests. This also means you don’t have to keep repeating some or personalized information each time you contact the council. It is easy and only takes a couple of minutes to register.



COVID19 UPDATE

COVID case rates are increasing dramatically across Cambridgeshire and Peterborough. South Cambs case numbers are currently at 1,384 cases per 100,000 people (compared with 562 per 100,000 as of 26th November). The East of England average is 1,617 cases per 100k people. Most cases are now in the working age population as it seems Christmas has likely reduced transmission in schools. There is concern of a rapid increase in rates in those people aged over 60 as children return to schools with potential for Omicron to spread.

The vaccination programme remains key to tackling the virus. All information on when location of vaccination sites, when they are open and what they are offering can be found at www.thevaccinators.co.uk and <https://www.facebook.com/CambsPboroCCG/>

Where possible, continue to work from home and follow guidance Hands-Face-Space-Fresh Air. Please get vaccinated, take a free rapid lateral flow test before going out to crowded places to ensure you are unlikely to spread the virus. Pick up home test kits from pharmacies and libraries, order online. www.cambridgeshire.gov.uk/rapidtesting

From 11 January in England, people who receive positive lateral flow device test results for COVID-19 will be required to self-isolate immediately and will not be required to take a confirmatory PCR. <https://www.gov.uk/government/news/confirmatory-pcr-tests-to-be-temporarily-suspended-for-positive-lateral-flow-test-results> This is a temporary measure.

It is now possible to end self-isolation after 7 days, following 2 negative LFD tests taken 24 hours apart. The first LFD test should not be taken before the sixth day. The full government guidance is at <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

Long COVID - Help and support

On 24 December 2021, the Department of Health and Social Care updated the guidance for those who have long COVID. Also updated is advice for those who have signs and symptoms of long COVID, those who have long COVID and are unable to work, those who have long COVID and need support to find, return to or stay in work, and for those who have a child with long COVID. Guidance. See <https://www.gov.uk/guidance/find-help-and-support-if-you-have-long-covid>

Green Bin Collections proposed resumption

The Greater Cambridge Waste Service suspended green bin collections on 13 December 2021 due to Covid-related staff shortages (sickness and self-isolation). This was compounded by a national

shortage of HGV drivers and demand for agency staff. We are expecting the resume this service on 12th January 2022, but please check the Council website <https://www.scams.gov.uk/recycling-andbins/> and social media accounts for updates. I will post up as well in the community groups once I have further information.

Greater Cambridge Local Plan – First Proposals Consultation

Thank you to everyone who took the time to respond to the First Proposals consultation that closed on 13 December 2021. The Planning Policy team will over the next few months be trawling through the responses, collating them and use the information to refine the proposals and turn them into the draft local plan. I will keep you updated on progress as and when appropriate. We expect to be able to consult on the draft local plan later this year. You can still access information and follow updates on the local plan homepage at www.greatercambridgeplanning.org/localplan. The public webinar recordings and other videos are on the South Cambs youtube channel at [SCDC YouTube playlists](#)

Area 3 Planning Meeting

Thank you to the Parishes that sent representatives to the quarterly Area 3 Planning Meeting in December. I hope you found it useful. These sessions are an important opportunity for parish councils to interact directly with the Planning officers responsible for dealing with cases in our ward villages, and also to learn more about some of the planning process. At the last meeting, the Area Team Leader gave an update on staff, workload and applications potentially going to committee in the new year. This was followed by various officers of the shared service giving updates and then the presentation on Section 106 agreements which was followed by updates in the National Planning Policy Framework (NPPF), the Government rules on planning!

I encourage each Parish to make it a point to send representatives (councillors and/or parish clerks). The next meetings should be late Feb/early March 2022.

Transport

I hope many were able to respond to the Greater Cambridge Partnership (GCP) public consultation titled Making Connections. I sent in a response and some of my comments included:

- Linking clusters of villages by very good network of walking and cycling routes so that residents can move more freely within them to access local services and other transport. For example connecting Longstowe & Wysing Arts to Bourn, then Bourn to Caldecote.
- Also linking Bourn, Caldecote, Kingston and Hardwick to Toft and Comberton for access to the Village college. This could be achieved by extending the proposed Comberton Greenway westwards
- Return the bus service that went through Caldecote before subsidies were removed
Gave a preference for low cost flat fares and flexible season ticket options.

Transport is the greatest generator of carbon and so we need to radically rethink how we move about. The more we contribute to the debate, the better we can get what we need for our villages. I should hope that COP26 is still very much in our minds and what we need to do. Now we wait and see what the results of that consultation will be.

Disability History Month 2021

If you missed this last month, you can still catch up on events on our website at <https://www.scams.gov.uk/your-council-and-democracy/equality-and-diversity/equality-activitiesand-events/> and also check out the short video on digital accessibility at <https://www.youtube.com/watch?v=-DZR5U7FCnk>

South Cambridgeshire Outdoor Christmas market

This much anticipated event had to be cancelled on the day due to strong winds, resultant damage and the high risk due to ground conditions. The council supported stallholders that had websites or online presence by creating an online marketplace. It is still available on the south cambs website at <https://www.scambs.gov.uk/business/christmas-online-marketplace/>

"On Your Doorstep" Promoting Local Businesses

The South Cambridgeshire District Council's 'On your Doorstep' social media campaign is still going on. It showcases local shops, hospitality, businesses, attractions and outdoor spaces, activities and treats that can also help to support the local economy. Please share this campaign on your websites, social media platforms (if you have them) or newsletters to help promote and support our wonderful district. The hashtag is #OnYourDoorstepSCDC.

For more information, please visit <https://www.scambs.gov.uk/business/coronavirus-information-for-businesses/reopening-the-high-street/on-your-doorstep/>.

Community-led Plan Toolkit

SCDC are delighted to announce that our Community-led Plan Toolkit is live on our website at <https://www.scambs.gov.uk/community-safety-and-health/community-action/community-led-plantookit/>. The action plan sets out how local problems and issues can be tackled. This includes actions which the community can deal with themselves, and actions which they need to address in partnership with local authorities or other agencies. If you have issues that may benefit from this approach or know of a community group wanting to take community action in your village, do direct them to the website or contact the Communities team at the Council on CLP@scambs.gov.uk for assistance or if you have further questions.

Business Support

South Cambs is offering a series of free-to-attend webinars for local businesses. The following are scheduled for the next two months:

- Looking after your mental health Thursday 20 January, 12 noon to 1pm This free webinar explores how to look after yourself as well as your business.
- How can your business make Cambridgeshire safer and more inclusive for all? Wednesday 26 January, 12 noon to 1pm
At this free webinar we will discuss how your business can benefit from signing up to The Equality Pledge and help identify actions you might consider as a signatory to make Cambridgeshire safer and more inclusive for all.
- Making your business greener Thursday 24 February, 1pm to 2pm
Climate change is one of the greatest challenges facing the planet. Come and hear how your business can reduce its carbon use and operate more sustainably. This case-study based webinar will feature a panel including speakers from Green Blue You, PECT and Greater Cambridge Shared Waste.

To find out more and to register, go to the business webpage at <https://www.scambs.gov.uk/business/business-networking-and-events/>

Health and Wellbeing

The Action for Happiness theme for this month is Happy January. The calendar is at <https://www.actionforhappiness.org/january>. This month's actions are encouraging us start the new year happier by focussing on what we can control, small steps to try and boost happiness and spread kindness. I find this calendar really inspiring and helpful.

Local Issues

Bourn: PR0760 Proposed 20mph Zone and Speed Cushions - Alms Hill

Cambridgeshire County Council published this proposal on 15th December 2021. It proposes to introduce a new 20mph zone in various roads in Bourn and install two sets of speed cushions on Alms Hill, Bourn. You can read the details on the traffic regulations page at <https://www.cambridgeshire.gov.uk/residents/travelroads-and-parking/roads-and-pathways/traffic-regulation-orders/permanent-traffic-regulationorders#permanent-traffic-regulation-orders-0-0> and select PR0760. Comments must be submitted in writing, as explained in the public notice, to be received no later than 14th January 2022.

Caldecote: Linden Homes Phase 2 Application 21/02265/FUL

This major application for 74 homes on the Phase 2 Linden site is currently undergoing consultation (again) following changes that the developer made to the proposed drainage system and ditches.

You will find it at Public Access link:

<https://applications.greatercambridgeplanning.org/onlineapplications/PLAN/21/02265/FUL>

This application is most likely going to Planning Committee to determine it, so there is still opportunity to comment until 10th January 2022.

Little Gransden: Application for Self Build Dwelling 20/05251/OUT

This application went to committee last month but was deferred to January as there had been issues with notification of neighbours and it was felt prudent to ensure all concerned had time to respond.

Casework

Irrespective of the current Covid19 lockdown, please do feel free to contact me with comments, questions, problems, reports, suggestions or complaints to do with SCDC services. I will help as best I can.

You will find the current and past reports at <https://tumiawkins.org.uk/2021-22-monthly-reports/>. Feel free to read, share and/or download.

Please stay safe. The maxim Hands – Face – Space - Fresh Air is still very much the rule.

Wishing you all a very Merry Christmas and a Happy New Year.
Enjoy the seasons festivities

Tumi

Tumi Hawkins
5 January 2022

Email me @:	tumi@tumihawkins.org.uk
Read my blog at:	http://www.TumiHawkins.org.uk
Twitter:	@CouncillorTumi
Facebook	@itsCouncillorTumi
LinkedIn	TumiHawkins
Call me on:	07802 323269

3 November 2021

Notes from Area 3 Planning Meeting 14 December 2021

- Staffing continues to be challenging. There are two vacancies for officers in the team but there is hope that ongoing recruitment will result in the vacant Senior Planner position being filled.
- The Service received a high number of planning applications in November. December tends to be busy as agents try to get them in before Christmas. We expect January to be busy.
- Validation time for new applications is about 7 days, compared to target of 5 days. The case load is about 80 per officer
- Greater Cambridgeshire Local Plan: consultation ended on 13 December. All comments will be analysed and feedback provided.
- Two applications likely to go to Planning Committee in January/Feb – single dwelling in Little Gransden and Linden site major application for 74 dwellings.
- No Amendments being allowed for Planning applications since July 2021. It means agents and applicants are more careful in what they submit. It simplifies the process for officers and especially Parish councils inundated with changes they have to decipher.
- Land Charges was very busy and the time to fulfil the enquiry now down to the statutory 10 days.
- Public access database is undergoing housekeeping of addresses, so those that have not accessed it in the last 7 years are being contacted to warn them before being deleted from the system. They can always re-register going forward.
- Biodiversity SPDs (Supplementary Planning Document) consultation responses being collated so that the final document can be produced. Expected in new year.
- The Tree Officer Miriam Hill has left and her post is being advertised. Jay Patel (Tree assistant) is still in position.
- Pre-Application service was revamped and Agents/developers being encouraged to use it. A new Design Enabling Panel is starting in the new year focussing on Climate, Community, Connectivity and Character as important criteria for new applications.
- Emphasis from Cabinet Member that the Service is very keen to work collaboratively with Parish Councils. Cultivate relationship with Area Team Leaders and discuss issues/concerns with them and the Case officers.
- The Service is proposing future training for Parish Councils. PCs asked to inform the service of any areas they would like training for. Future topics could include Flooding and Highways issues □ Presentation of S106 by James Fisher, S106 Officer (Slides to be available later).
- National Planning Policy Framework (NPPF) update -changes show government keen on ‘welldesigned and beautiful homes’(whatever that means), also on green infrastructure, trees.

Area 3 Team

Area Manager - Lorraine Casey
Principal Planner - Aaron Coe
Principal Planner - Katie Christodoulides (Maternity leave)
Senior Planner - Charlotte Peet
Senior Planner - Charlotte Spencer
Senior Planner - Mary Collins
Senior Planner - Tom Gray
Planning Officer - Sumaya Nakamya
Planning Officer - John McAteer



