

CALDECOTE PARISH COUNCIL

(South Cambridgeshire District)

MINUTES

**A meeting of this Council was held in the Village Hall, Caldecote
On Thursday 9th June 2022.**

Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <http://caldecote.gov.uk> or upon request to the Parish Clerk.

Present: Cllr Polly Field (PF, Chairman), Cllr John Barker (JB), Cllr Priya Nair (PN), Cllr Sharon Pedley (SP) and Cllr Nicola Pritchard (NP)

In Attendance: Alan Melton (Parish Clerk), Katy Reeves (Deputy Clerk), District Cllr Tumi Hawkins.

There were 3 members of the public present.

1. **Public open forum** – The Council was asked whether members were aware of the clearance of the piece of land/ footpath between Highfields Road and West Drive that has taken place. Councillors stated that they were aware. It was noted that there are concerns about the wildlife populations that have been disturbed.
2. **Apologies for absence** – Apologies were received from Cllr Helen Cartwright (HC).
3. **Application for co-opted member of the Parish Council** – It was **RESOLVED** that Mrs Mary-Anne Claridge be co-opted as a member of the Council. Cllr Claridge duly signed the declaration of acceptance of office.

Cllr Claridge left the meeting at this point.
4. **Members' declarations of pecuniary or non-pecuniary interests** – There were no declarations of interests.
5. **Chairman's Announcements** – The Chairman reported that the Platinum Jubilee picnic had been a resounding success.
6. **Staff** – Notice of resignation – The Clerk reported that the Deputy Clerk has resigned, effective at the end of June 2022. The Clerk will take over the duties of the Deputy Clerk (to be reviewed at a future date if needed) and a handover process has begun. The Clerk thanked the Deputy Clerk for her help and wished her the best of luck.
7. **Minutes of the last Meeting** – The minutes of the Council meeting held on 12th May 2022 were approved as a correct record and duly signed by Cllr P Field.
8. **Actions**
 - **Update on Speed Monitoring** – The Clerk reported that he and Cllr J Barker still need to fix a date to discuss plans.
 - **Flood Resistance Day** – It was agreed that the Clerk will go back to the County Council to find out which dates in September will be suitable.
9. **Report of Cambridgeshire County Councillor and South Cambridgeshire District Councillor** – District Cllr T Hawkins provided a monthly report (attached) and highlighted several points, including:

*Parish Clerk: Alan Melton, 20 St. Martins Road, Chatteris, Cambs PE16 6JF
Email: parishclerk@caldecote.gov.uk*

- Information on the next Cabinet/ Parish Liaison Meeting on 27th June 2022. The Parish Council is encouraged to respond to the invitation and to select someone to attend.
- A restricting of the planning teams, which will be temporarily moved from 3 areas to 2 areas. Caldecote remains within Area West.
- Upcoming A428 Development Community Forums on 6th July 2022.
- Changes to the Luton Airport Flight Path, which now runs across the village. It was noted that a public meeting will be held on 5th July 2022 to discuss concerns with the intention of raising a formal objection, given that planes are flying lower than was suggested in the original consultation.

10. Planning Applications – There were no applications for consideration.

11. Financial Reports –

- **Summary of receipts and payments.** A report on the on current budget vs. expenditure dated 3rd June 2022 was received and approved.
- **Bank Reconciliation.** The bank reconciliation dated 25th May 2022 was received and approved.
- **Accounts for payment.** The schedule of payments (attached) was received. It was **RESOLVED** that the payment of bills, as well as the payment of a late-arriving invoice from Cllr P Field for toilet repairs of £120.50, be approved. It was further agreed that payments for the community phone owed to Cllr Pritchard be paid once the amount has been confirmed and the phone contract cancelled.

The Clerk reported that he has received notice from SCDC of their intention to remit the first instalments of S106 monies associated with the development SCD-S106-012588 (Land at Grafton Drive Caldecote)) to the Parish Council upon execution of the appropriate Indemnities. These include:

- £28,850.35, payable towards the provision of older children's play equipment.
- £35,774.43, payable towards the cost of providing an extension to Caldecote sports pavilion or a new sports pavilion building, outdoor gym equipment, resurfacing the pavilion car park and providing additional lighting for the pavilion car park
- £16,156.19, payable towards the cost of providing an extension to Caldecote Village Hall
- £12,647.21, payable towards the cost of providing and maintaining a community transport vehicle serving the development over a five year period.

The Indemnities were signed by two Parish Councillors.

12. Annual Governance and Accounting Return. (AGAR) – The Clerk presented the Annual Governance Statement 2021/22 (Section 1 of the AGAR) and noted that 'No' should be selected for box 4 of the statement, as recommended in the previous year's external audit. It was **RESOLVED** that the Parish Clerk and the Chairman of the Parish Council be approved to sign the Annual Governance Statement, once a satisfactory internal audit has been received.

The Clerk presented the annual accounts statement for 2021/2022 (Section 2 of the AGAR) and provided an explanation for the variances from the previous year. It was **RESOLVED** that the Chairman of the Parish Council be approved to sign section 2 of the annual return once a satisfactory internal audit has been received.

13. Right of Way – Hall Drive – update (Clerk) – The Clerk reported that the Parish Council's solicitors have identified a restrictive covenant that may limit the use of the land. The further costs of investigating the issue will be met by the resident that wishes

to use the road to access their property. The solicitor has also been asked to find out whether there is any monetary value to the land.

The Clerk further reported that he has received correspondence from a resident on Grove Close with regard to the transfer of a piece of land that was agreed by the Council, but was later found to be subject to covenants preventing its sale. The Clerk has written to the resident to offer a licence to use the land, but has not yet received a response.

- 14. Correspondence** – The Clerk reported that he has received correspondence from a resident, via District Cllr Hawkins, concerning trees on Cavendish Way. The Chairman reported that an inspection of the trees did not reveal any evidence that they are causing problems and that it is not lawful to cut back the trees at this time of year.

The Clerk reported that he has received correspondence from Scrubs for Cambridgeshire, who are seeking new premises. The Council noted that no suitable premises are available in the village.

The Clerk reported on a request from SCDC for individuals to help to set up a Ukrainian support group.

The Clerk reminded Councillors about the forthcoming meeting with Ed Durrant and representatives of Linden Homes on Thursday 23rd June in the Pavilion.

Cllr Pritchard asked whether the Parish Council have all the necessary information in place to respond to any future planning applications on the land/ footpath between Highfields Road and West Drive. The Clerk confirmed that this is the case.

Cllr Pritchard queried whether no parking cones will be placed further down Highfields Road for the forthcoming music festival at Childerley. It was recommended that the query be directed to SCDC or the County Council.

Cllr Pritchard noted that there is a patch of overgrown land on Grafton Drive. The Chairman reported that the bushes have been cut back to fence level and that the brambles cannot be cut back until October.

Cllr Pritchard noted that there has been an offer to sponsor free wifi for the Pavilion. It was agreed that further details will be sought.

Cllr Barker noted that the drains at the bottom of the village are full of mud. It was agreed that the Clerk will contact Anglian Water to ask them to take a look.

Cllr Pritchard noted that there have been reports of a collapsed pipe in the centre of Highfields Road near the Linden development. It was agreed that this will be discussed further at the next Leisure and Amenities meeting.

- 15. Dates and times of the next meeting** –Thursday 7th July 2022 at 7.00pm in the Pavilion

The Meeting Closed at 8.15 pm

Signed: _____

Dated: _____

SCHEDULE OF PAYMENTS: to consider and approve the schedule of payments. * = cost incurred as a result of vandalism.

Key to Frequency (Freq) codes:

O = 'one-off' or intermittent regular payment with no set frequency.

T = Termly (usually associated with youth club payments which get invoiced on a termly basis) **A** = Annually. **M** = Monthly. **Q** = Quarterly. $\frac{1}{2}$ = Half-Yearly.

Payments made since last meeting that require Council approval

Payment date	Voucher #	Amount	To	For	Budget Code	Freq
09/05/22	18	111.24	BT	Pavilion broadband	38	M
13/05/22	19	1020.00	G&J Pinckney Services Ltd	Roof repairs	39	O
17/05/22	24	178.96	British Gas	Pavilion electricity	36	M
24/05/22	25	61.78	E-on	Cabin electricity	45	M
26/05/22	29	373.34	HMRC	PAYE May 2022	33	M
26/05/22	26-28	1520.73	Staff salaries	Salaries May 2022	27,28,29	M
31/05/22	30	750.00	Caldecote Community Events	Platinum jubilee grant	34	O

New payments yet to be made requiring Council approval

Amount	To	For	Budget Code	Freq
254.90	Alan Melton	Expenses May 2022	7	M
19.50	Katy Reeves	Expenses May 2022	6	M
766.80	R.H. Landscapes	Sports field mowing 19/5 Verge cutting 12/5	54	O
593.00	Victoire Press Ltd	Journal printing	1	O
98.00	R L Hartwell	Pavilion cleaning 27/4 and 25/5	38	O

South Cambridgeshire District Council – Caldecote Ward
(comprises the Parishes of Caldecote, Childerley, Kingston, Bourn, Longstowe & Little Gransden)

Councillor's Monthly Report – June 2022

This report of previous month events is for all the Ward, so please be aware that some of the content may not be relevant to your particular Parish.

General

Please contact me with comments, questions, problems, reports, suggestions or complaints to do with SCDC services. These are housing need, housing repairs for council tenants, planning, benefits, council tax, bin collection, environmental health issues etc. Don't fight on your own. I am available to help you to get the best outcome possible for your situation.

Check out articles on my facebook page <https://www.facebook.com/itsCouncillorTumi> and my blog <http://www.TumiHawkins.org.uk>. What I post on there is my view and not LibDem or South Cambs official policy unless I state that it is.

District Council Administration 2022

The first Full Council of the new municipal year took place on Thursday 26 May 2022. The new Council Chairman and Vice Chairman were elected, the new cabinet was confirmed, and details of the portfolios can be found at <https://tumihawkins.org.uk/cabinet-confirmed-south-cambs-2022annual-meeting/>. I am pleased to be back and continuing with the responsibility for Planning policy and Development control. The committee seats were also allocated and agreed, according to the political proportionality.

Cabinet/Parish Liaison Meeting

The first liaison meeting of the Cabinet with Parish Councils for the new municipal year is to take place on Monday 27th June 2022. This is the opportunity for Parish Councils to hear from Council Leader and Members of the Cabinet and to ask questions about any issues that is of interest or direct concern to communities. Please watch out for the invitation and do respond – I encourage all Parish Councils to select someone to attend.

Zero Carbon Communities Grant

Reminder that the grant is still open for applications. Community groups can apply for funding up to £15,000 for projects which (1) reduce carbon emissions or (2) engages communities on Climate change. Visit this webpage on SCDC website <https://www.scams.gov.uk/climate-emergency-andnature/zero-carbon-communities/zero-carbon-communities-grant/> for details or contact zcc@scams.gov.uk. **Deadline for applications is 5pm on Friday 17 June 2022.**

Planning Policy & Delivery and Building Control

Development Management Area Team restructure

The Area Team structure we have been working with is shown on the GCSPS website at <https://greatercambridgeplanning.org/about-us/contact-us/development-management-area-teams/> with Caldecote Ward villages being in Area 3. Due to the unexpected loss of two senior planners (down to ill-health), the teams are now temporarily moving from three to two, namely Area West and Area East. Caldecote Ward villages will be in Area West. Remember that the Area Team

Leader is your first port of call for planning issues that may be of concern, and are available to offer advice and assistance to Parish Councils.

The quarterly meetings previously scheduled for mid June have been cancelled and a new date will

District Councillor Tumi

be rescheduled once the new restructure takes effect. Please watch out for the formal notifications and again do make a point of attending as it is good forum to find out about planning issues.

[A428 Development Community Forums \(Cambourne and Bourn Airfield\)](#)

The economy of South Cambridgeshire is growing, which is why the level of development set out in Local Plans is increasing, to cater for the needs of the district and for the businesses. For our part of the district, the 2018 Local Plan set major sites at Cambourne West and Bourn Airfield. Work on Cambourne West is well under way, but none has started in Bourn Airfield. The Community forums have been set up as a means of providing relevant information on the work going on in those sites, and to hear from neighbouring communities any issues of concern. The forums are separate for Cambourne West and Bourn Airfield, running back-to-back on the same day. The next meetings is Wednesday 6th July 2022. I encourage all Parish Councils, especially Caldecote and Bourn to please put this date in your diary to attend. You can read more about the forums at <https://www.scamb.gov.uk/community-safety-and-health/community-forums/>

Transport

[EWR South Cambridgeshire West Local Representatives Group](#)

EWR have now set the date for the next meeting of the South Cambridgeshire West Local Representatives Group to 11th July at 5.30pm. It will be a hybrid meeting, both in-person at the Cambridge Belfry in Cambourne, and a virtual zoom option for those that cannot attend in person. The South West group's "community hub site" is at <https://communityhub.eastwestrail.co.uk/lrgsouthcambswest> where you can read the meeting notes/minutes and other relevant documents. The registered representatives should have had their email notifications already. If you cannot attend, then send a substitute but notify EWR.

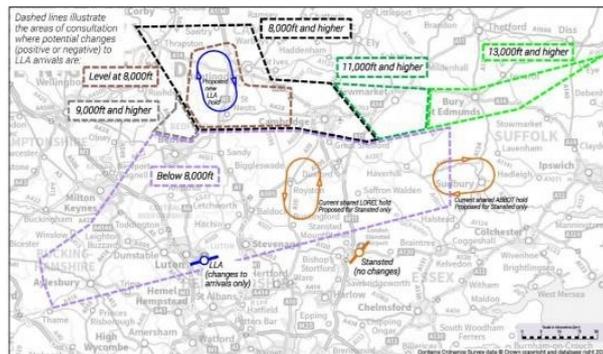
[Greater Cambridge Partnership – Cambourne to Cambridge Busway Consultation](#)

The Greater Cambridge Partnership (GCP) has announced its latest consultation for the Cambourne to Cambridge (C2C) Better Public Transport Project taking place from 16 May to 11 July 2022. This public transport route is to link Cambourne to Cambridge via the new Bourn Airfield development, a new Travel Hub at Scotland Farm, through Hardwick and West Cambridge campus via a dedicated busway. In addition, active travel path for pedestrians, cyclists and horse riders is proposed to run alongside and connect with other routes in the area.

Residents in Bourn and Caldecote are particularly affected by this project, and I will encourage you to read the leaflet that GCP has sent to households in the area. You should respond to the consultation which focuses primarily on the Environmental Impact Assessment identifying the impacts of the scheme on the area and how to mitigate it. I have already raised concerns about a wrong map in the consultation document and it has been corrected. I encourage parish councils, especially Bourn and Caldecote to respond. I will also submit comments on your behalf so feel free to contact me and check my blog for updates

Luton Airport Flight Path and Holding Area change

Some of you would have seen more large commercial aeroplanes and more air traffic trails across the skies over our ward villages, right across from Caldecote to Little Gransden. In some areas, many have reported increased level of aircraft noise too. The reason is that in February this year, London Luton Airport (LLA) changed its arrival paths and holding area for flights into Luton.



The Civil Aviation Authority (CAA) approved the airspace change in November 2021 following an extensive public consultation that took place from October 2020 to February 2021. In my monthly report at the time, I advised parish councils of the consultation and encouraged them to respond, and they did. The consultation had shown that flights would be above 8,000 ft in most and 9,000ft in some areas above our ward. Unfortunately, that is not what is happening now.

I am now working with a group of concerned residents across our Ward and Huntingdonshire, collating noise data and Parish Councils so we can raise a formal objection to the CAA and LLA. We are also holding a public meeting on Tuesday **5th July, 7.30pm at Little Gransden Village Hall** which I encourage those affected to attend

Health and Wellbeing

The Action for Happiness theme for this month is **Joyful June**. The calendar is at <https://www.actionforhappiness.org/calendar>. This month's focus is "Let's look for what's good".

Project Catalyst-Community groups Has the lockdown period given you new ideas and opportunities to form a new community led group, and you want to continue doing that in a more organised and structured way. Then Project Catalyst can offer practical help, guidance, and funding to allow you to do this. Grants of up to £300 are available for ideas or groups like walking or fitness group, creative groups, peer support group for people with shared interest or health concerns, allotment or gardening group, or any other activity you came up with. For more information, call the Care network on 03300 945750 or email wellbeing@care-network.org.uk

The Queen's Baton Relay is coming to South Cambridgeshire

Remember the Queen's Baton Relay for Birmingham 2022 Commonwealth Games is coming to South Cambridgeshire. Join us for the Science & Sport Fun Day at the Wellcome Genome Campus, Hinxton, CB10 1SA on Saturday 9 July from 12:30pm to 7:30pm and to welcome the Queen's Baton Relay at approximately 3pm. On completion of its route, the baton will have travelled 90,000 miles and visited 72 nations and territories. There will be a range of local entertainment, locallysourced food and crafts, fairground rides and lots of science and sporting activities. A family fun run with races throughout the afternoon is available to book – don't forget your trainers!

This is an environmentally friendly event – please remember to bring your re-usable water bottle to fill up during the day. Accessible parking only is available at the [Wellcome Genome Campus](#) – blue badge holders will be required to display their badge. All other parking is available at the [Babraham Research Campus](#) and a free park and ride service for the 10 minute journey will be in operation every 20 to 30 minutes. The first bus will leave Babraham at 12:15pm and buses will run until the

end of the event. Pedestrian access to the event is available for those within walking distance of the Campus. Please note that no dogs are allowed, and members of the media plus a photographer will be capturing the event. If you do not wish to have your photograph taken at the event, please let a steward know on the day. We look forward to seeing you there!

Further details at <https://www.scams.gov.uk/birmingham-2022-queen-s-baton-relay-to-visitwellcome-genome-campus-as-full-england-route-revealed/>.

Monkey Pox

The UK Health Security Agency (UKHSA) has announced that monkeypox is to be listed as a notifiable disease. Legislation has been laid which will make monkeypox a notifiable infectious disease under the Health Protection (Notification) Regulations 2010 from 8 June. This means all doctors in England are required to notify their local council or local Health Protection Team (HPT) if they suspect a patient has monkeypox. To date, the UKHSA announced that it has detected 73 additional cases of monkeypox in England, two additional cases in Scotland and two in Wales. This brings the total number confirmed in the UK to 302 as of 5 June. There are currently 287 confirmed cases in England, 10 in Scotland, 2 in Northern Ireland and 3 in Wales. Please be careful out there <https://www.gov.uk/government/news/monkeypox-cases-confirmed-in-england-latest-updates>

Coronavirus

Covid19 is still out there, as infection rates in this area are still high. Please stay safe. Keep the **Hands – Face – Space - Fresh Air** maxim as much as you can.

Local Issues

Jubilee Celebrations

Congratulations and well done to all the event organisers for the range of celebration events that took place from Thursday 2nd June through to Sunday 6th June to celebrate the Platinum Jubilee.

Casework

Please do feel free to contact me with comments, questions, problems, reports, suggestions or complaints to do with SCDC services. I will help as best I can

You will find the current and past reports at <https://tumihawkins.org.uk/2021-22-monthly-reports/>. Feel free to read, share and/or download.

Tumi

Tumi Hawkins
7 June 2022

Email me @:	tumi@tumihawkins.org.uk
Read my blog at:	http://www.TumiHawkins.org.uk
Twitter:	@CouncillorTumi
Facebook	@itsCouncillorTumi
LinkedIn	TumiHawkins
Call me on:	07802 323269
