

CALDECOTE PARISH COUNCIL

(South Cambridgeshire District)

MINUTES

**A meeting of this Council was held in the Pavilion, Caldecote
On Thursday 2nd February 2023.**

Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <http://caldecote.gov.uk> or upon request to the Parish Clerk.

Present: Cllr Polly Field (PF, Chairman), Cllr Helen Cartwright (HC), Councillor Mary-Ann Claridge (MAC), Cllr Sharon Pedley and Cllr Barker.

In Attendance: Alan Melton (Parish Clerk and RFO), Cllr. Tumi Hawkins (SCDC)

1. **Public open forum.** There were no public comments.
2. **District Councillors Report.** Cllr. Tumi Hawkins (SCDC). Members welcomed Cllr. Hawkins, her report will be published in due course.
3. **Apologies for absence.** Cllrs. Nair and Pritchard
4. **Members' declarations of pecuniary or non-pecuniary interests.** There were none.
5. **Chairman's Announcements –** There were none.
6. **Minutes of the last Meeting –** The minutes of the Council meeting 5th January 2023 were approved as a correct record and duly signed by Cllr Polly Field, (Chairman).
7. **Actions and updates:**
 - Speed monitoring: The Clerk reported that he had received no response for the need for volunteers to monitor the speed signs. Members agreed to revisit the subject at the next meeting.
 - Warm Hub: The Vice-Chairman (Councillor Mrs Cartwright) reported that the warm hub was still attracting members of the public on Tuesdays and Thursdays.
8. **Planning Applications –**
 - **S/1524/16/CONDD:** Submission of details required by condition 8 (Foul water drainage). At, Land west of Casa D Foseta, St Neots Road, Caldecote. **No Objection**
 - **20/0553/CONDB:** Submission of details required by condition 4 (Hard and soft landscaping). At, 121, Highfields Road, Caldecote. **No Objection.**
 - **21/03681/FUL:** Demolition of existing dwelling and buildings and erection of 3 dwellings. At, 42 West Drive, Highfields, Caldecote. **No Objection.**
 - **22/00509/CONDA:** Submission of details required by condition 4 (Boundary treatments) and 8 (Materials – Drive). At, Southwind, Highfields Road, Highfields, Caldecote. **Object, the VDS states “no fencing, hedging only”.**

- **23/00002/HFUL:** Construct new double garage and workshop with 1st floor office/wc/storage. At, 95A Highfields Road, Highfields, Caldecote. **No Objection**

9. Financial Reports –

- **Summary of receipts and payments.** Was received.
- **Bank Reconciliation.** The bank reconciliation dated 30th January 2023 was received and approved.
- **Accounts for payment.** The schedule of payments was received. It was RESOLVED that the RFO be authorised to make payment of all the accounts.

10. Capital Expenditure and the way forward. At the meeting of 5th January 2023 members agreed that the priorities for capital spending would be as follows:

- Fencing between the playpark and access road
- Surfacing of the carpark and access road
- Replacement bollards to stop un-authorized parking on grass verges.
- New outside toilets
- Alterations to pavilion to increase useable space.

The Clerk reported that he had sought tenders for the fencing between the car park and playing field, including the replacement bollards. The tender recommended by the Chairman and Vice-Chairman was for the sum of £28,054 + VAT. Members endorsed the recommendation.

The Clerk reported that he had a meeting with a representative of Portakabin Ltd, regarding the replacement outside toilet block. A scheme would be available shortly.

The Clerk also reported that he had received tenders for a storage container.

The Clerk reported that he was seeking tenders for the work to the Pavilion.

Members approved the Clerk to engage a Structural Engineer to design the new layout to the Pavilion.

11. Subcommittees. It was agreed that the following subcommittee would monitor communications. Members to be Cllrs. Field, Pritchard and Claridge.

12. Correspondence: There were none

13. Councillors questions. Councillor Barker commented about the state of the road gullies.

14. Date and time of the next meeting – Thursday 2nd March 2023 at 7.00pm in the pavilion.

The Meeting Closed at 8.55pm

Signed.....Chairman

Date:.....