

# CALDECOTE PARISH COUNCIL

(South Cambridgeshire District)

## MINUTES

A meeting of this Council was held in the Pavilion, Caldecote

On Thursday 5<sup>th</sup> October 2023.

*Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <http://caldecote.gov.uk> or upon request to the Parish Clerk.*

**Present:** Cllr Polly Field (PF, Chairman), Cllr Helen Cartwright, Cllr Sharon Pedley (SP) and Cllr Barker (JB), Councillor Nicola Pritchard (NP), Councillor Mary-Ann Claridge.

**In Attendance:** Alan Melton (Parish Clerk and RFO).

**1. Public open forum.** No Comments.

**2. Reports from District and County Councillors.** Reports from Councillors Hawkins and Atkins had been circulated.

**3. Apologies for absence.** Councillor Nair

**4. Members' declarations of pecuniary or non-pecuniary interests.** None.

**6. Chairman's Announcements –** There were no announcements.

**7. Minutes of the last Meeting –** The minutes of the Council meeting 7<sup>th</sup> September 2023 were approved as a correct record.

**8. Actions and updates:**

- **Community Hub:** The Vice-Chairman reported that Cambridgeshire Acre had agreed to fund the Community Hub for a further two years, Councillor Cartwright agreed to oversee the hub for the foreseeable future.
- **Traffic and Speed Reduction.** The Clerk reported that Cambridgeshire Highways had asked for bids for 20mph speed limits in villages. Members of the council agreed to submit a bid, and that members would map out their preferred priorities.
- **EWR.** Cllr Nicola Pritchard gave a report and update, she reported that there had been little progress since the last meeting, the action group were still awaiting further information from EWR.

## 9. Planning Applications:

- **23/03111/s106A:** Modification of s106 agreement, Land East of Highfields Road, Caldecote. **Update)** (*Note: this Document has been sent as an attachment*) **It was requested that the s106 should be used for alterations to the pavilion and towards a new pathway around the playing field.**
- **23/02279/CONDA:** Drainage layout, Network House, St. Neots Road, Caldecote. **No Objection.**
- **23/03524/REM:** Reserved matters, access, appearance, landscaping, layout and scale for the erection of 2 dwellings at: Rear of 4 & 6 East Drive, Highfields, Caldecote. **Object, the proposed layout represents over development.**
- **23/03567/ADV:** Installation of a non-illuminated fascia sign at: Bourne Quarter, Wellington Way, Caldecote. **No Objection.**

## 10. Financial Reports –

- **Summary of receipts and payments.** Was received.
- **Bank Reconciliation.** The bank reconciliation dated 5<sup>th</sup> October 2023 was received and approved.
- **Accounts for payment.** The schedule of payments was received. It was RESOLVED that the RFO be authorised to make payment of all the accounts.
- **Annual Governance and Accountability Report.** The RFO reported that the internal audit was successful and the certificate from PKF Littlejohn had been issued.

## 11. Pavilion/Portakabin/Fencing.

- The clerk reported that the new container would be delivered on Thursday 19<sup>th</sup> October 2023.
- The Clerk reported that the excising building would be demolished in early November.
- The Clerk reported that the new Portakabin was due to be delivered at the end of November (final dates to be agreed)

**12. Pavilion Heating and Engineering.** The Clerk reported that the heating and plumbing in the pavilion was no longer fit for purpose, he proposed that the whole system be removed, and a new heating and engineering system should be installed. Following the debate, the following were agreed.

- The Clerk seek quotation for the renewal of the heating and engineering system.
- The new installation should include provision for the new Portakabin.
- The new installation should be sustainable.
- The Clerk would investigate alternatives including air and ground source heating.
- Councillor Pritchard proposed that infer red heating should be considered.
- Councillor Barker proposed that the existing building should be fully insulated.

The Clerk agreed to draw up a specification and work schedule and seek design and install quotations.

**13. Luton Airspace.** Councillor Mary-Ann Claridge gave an update on the progress of objections to the Luton flight path. The campaign continues.

**14. Notice Boards.** The Clerk reported that the Parish Notice Boards next to the school were rotten and were leaking. Members agreed to the installation of 2 new notice boards, one for Parish Council use and one for public notices. Members agreed to metal construction rather than wood.

**15. Councillors questions.** The Clerk was asked to write to Kingston Parish Council regarding the hedges at the bottom of the village (past the Church).

The members agreed to seek to know defibrillators, one next to the Church and one next to “Uni Plumb” in Highfields Road.

Councillor Cartwright asked if the Clerk would invite Councillor Michael Atkins, CCC member to the next meeting.

**16. Date and time of the next meeting** – Thursday 2<sup>nd</sup> November at 7.00pm in the pavilion

**The Meeting Closed at 8.10pm**

**Signed.....Chairman**

**Date.....**